

**Inver Grove Heights Community Schools
Independent School District 199
2990 - 80th Street East
Inver Grove Heights, Minnesota 55076
www.invergrove.k12.mn.us**

Regular Meeting of the School Board
September 22, 2014
5:30 P.M.

Inver Grove Heights Middle School IMC
8167 Cahill Avenue
Inver Grove Heights, MN 55076

Agenda

School Board Goals

- *To provide a safe, caring and respectful learning environment;*
- *To develop a financial decision-making process focused on full implementation of the vision and mission of the district;*
- *To assure a district wide system will be in place that places curriculum as a high priority and is articulated Pre-kindergarten through grade 12;*
- *To promote effective and innovative teaching and competent performance by all district staff;*
- *To assure district wide facilities support and enhance innovative teaching and learning needs and requirements;*
- *To assure open and honest communication and to promote community involvement and partnership.*

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Administer the Oath of Office to New Board Members

- A. Chair Nordstrom will administer the Oath of Office to new board member Sherry Warrick.

V. Approval of Agenda Items

VI. Visitor/Staff Communication

- A. Visitors or Staff Communication on a Non-Agenda Item
- B. Superintendent's Report
- C. Committee Reports

1. Standing Committees

- a. Facilities
- b. Finance
- c. Personnel
- d. Policy

2. Membership Reports

- a. Association of Metropolitan Schools (AMSD)
- b. East Metro Integration District (EMID)
- c. Minnesota School Board Association (MSBA)

VII. Consent Agenda

(A) Approval of the Consent Agenda

- A. To approve the Minutes of the Regular School Board Meeting held on August 18, 2014.
- B. To approve the Minutes of the Special School Board Meeting held on September 8, 2014.
- C. To approve the bills payable from August 14, 2014 through September 17, 2014.
- D. Personnel

1. Certified Resignation/Retirement

- a. To accept the resignation of Emilie Hamilton, Special Education Teacher, effective August 27, 2014.
- b. To accept the resignation of Mark Howarth, Vocal Music Teacher, effective August 25, 2014.
- c. To accept the resignation of Danielle Peterson, Special Education Teacher, effective August 20, 2014.

2. Classified Resignation/Retirement

- a. To accept the resignation of Joan Clemens, Special Education Paraprofessional, effective August 31, 2014.
- b. To accept the resignation of Amy Emerfoll, IMC Paraprofessional, effective September 1, 2014.
- c. To accept the resignation of Patrick Griffith, Kids' Choice Lead, effective August 22, 2014.

- d. To accept the resignation of Nancy Heuer, Preschool Paraprofessional, effective September 26, 2014.
- e. To accept the resignation of Deandre Jones, Special Education Paraprofessional, effective September 1, 2014.
- f. To accept the resignation of Blasa Rojas, Lunchroom Monitor, effective September 11, 2014.
- g. To accept the resignation of Matthew Van Tassel, Lunchroom Monitor, effective September 1, 2014.
- h. To accept the resignation of Keeley Vollmer, Special Education Paraprofessional, effective August 12, 2014.
- i. To accept the resignation of Keri Wyman, Special Education Paraprofessional, effective September 1, 2014.
- j. To accept the termination of employment relationship.
- k. To accept the termination of employment relationship of a probationary employee.
- l. To accept the termination of employment relationship of a probationary employee.

3. General/Medical Leave

- a. To approve the family medical leave for Matthew Mitchell, Simley High School Teacher, effective October 20, 2014 through November 14, 2014.
- b. To approve the family medical leave for Deanna Anderson, Community Education Lead Child Care, effective July 22, 2014 through August 18, 2014.
- c. To approve the family medical leave for Shari Rouse, Simley High School Administrative Assistant, effective September 10, 2014 through December 14, 2014.
- d. To approve the family medical leave for Melissa Cherney, District Office Executive Assistant, effective December 4, 2014 through February 26, 2014.
- e. To approve the unpaid medical leave for Sandra Hoff, Simley High School Laundry Assistant, effective August 6, 2014 through October 31, 2014.

- f. To approve the unpaid medical leave for Druacy Yang, Hilltop Elementary School Title I Paraprofessional, effective September 4, 2014 through October 15, 2014.
- g. To approve the revised family medical leave for Kelly Goodnature, Salem Hills Elementary Teacher, effective May 27, 2014 through June 6, 2014; August 27, 28; September 4, 5, 9, 11, 12, 16, 18, 19, 23, 25, 26, 30; October 2, 3, 7, 9, 10, 14, 2014.

4. Certified Appointment

- a. To approve the appointment of Katherine Ammentorp, 1.0 FTE Hilltop Elementary School 4th Grade Teacher, effective September 8, 2014.
- b. To approve the appointment of Brent Branson, 1.0 FTE Simley High School Special Education Teacher, effective September 2, 2014.
- c. To approve the appointment of Quennel Cooper, Hilltop Elementary School Assistant Principal, effective August 18, 2014.
- d. To approve the appointment of Steve Errante, 0.5 FTE Salem Hills Elementary School Physical Education Teacher, effective September 2, 2014.
- e. To approve the appointment of Margaret Evans, 0.8 FTE Pine Bend Elementary School Licensed Clinical Counselor, effective September 2, 2014.
- f. To approve the appointment of Tyler Forsythe, 1.0 FTE Simley High School and Inver Grove Heights Middle School Vocal Music Teacher, effective September 2, 2014.
- g. To approve the appointment of La Keisha Greenwood, 1.0 FTE Salem Hills Elementary School Kindergarten Teacher, effective September 2, 2014.
- h. To approve the appointment of Christine Kroeze, 1.0 FTE Hilltop Elementary School Licensed School Social Worker, effective September 2, 2014.
- i. To approve the appointment of Denise Landman, 1.0 FTE Simley High School Special Education Teacher, effective September 2, 2014.
- j. To approve the appointment of Stephanie Maybee, 1.0 FTE Salem Hills Elementary School Classroom Music Teacher, effective September 2, 2014.

- k. To approve the appointment of Rachel Nyberg, 0.5 FTE Pine Bend Elementary School Classroom Music Teacher, effective September 2, 2014.
 - l. To approve the appointment of Shannon O'Brien Olson, 1.0 FTE Inver Grove Heights Middle School Long-Term Substitute Reading Teacher, effective September 2, 2014 through November 26, 2014.
 - m. To approve the appointment of Colleen Parker, 1.0 FTE Simley High School Special Education Teacher, effective September 2, 2014.
 - n. To approve the appointment of Meredith Peterson, Salem Hills Elementary School Behavior Specialist, effective September 2, 2014.
 - o. To approve the appointment of Tamera Porto, 1.0 FTE Hilltop Elementary School Special Education Teacher, effective September 2, 2014.
 - p. To approve the appointment of Susan Schaefer, 1.0 FTE Pine Bend Elementary School Long-Term Substitute 1st Grade Teacher, effective September 12, 2014 through October 24, 2014.
 - q. To approve the appointment of Susan Welle, 1.0 FTE Pine Bend Elementary School and Salem Hills Elementary School Long-Term Substitute Special Education Teacher, effective September 2, 2014 through November 26, 2014.
 - r. To approve the appointment of Amy Westland, 0.667 FTE Simley High School Social Studies Teacher, effective September 2, 2014.
 - s. To approve the appointment of Kristina Wolfe, 1.0 FTE Salem Hills Elementary School Social Worker, effective September 8, 2014.
 - t. To approve the appointment of Tera Woltjer, 1.0 FTE Hilltop Elementary School 3rd Grade Teacher, effective September 2, 2014.
5. Classified Appointment
- a. To approve the appointment of Victoria Boswell, Pine Bend Elementary School Lunchroom Monitor, effective September 8, 2014.
 - b. To approve the revised appointment of Aubrey Boubelik, Early Learning Center Preschool Teacher, effective, September 2, 2014.
 - c. To approve the appointment of Jeffrey Carlson, Inver Grove Heights Middle School Special Education Paraprofessional, effective September 2, 2014.
 - d. To approve the appointment of Jessica Clifton, Salem Hills Elementary School IMC Paraprofessional, effective September 2, 2014.

- e. To approve the appointment of Stephanie Coonrod, Hilltop Elementary School Lunchroom Monitor, effective September 2, 2014.
- f. To approve the appointment of Mike DeLeon, Inver Grove Heights Middle School Custodian, effective September 8, 2014.
- g. To approve the appointment of Sarah Diaz, Hilltop Elementary School Lunchroom Monitor, effective September 2, 2014.
- h. To approve the appointment of Jonathon Erickson, Inver Grove Heights Middle School B-Shift Custodian, effective September 8, 2014.
- i. To approve the appointment of Joan Healy, Early Learning Center Preschool Paraprofessional, effective September 2, 2014.
- j. To approve the appointment of Melissa Hendrickson, Early Learning Center Preschool Teacher, effective September 2, 2014.
- k. To approve the appointment of Angela Hinz, Inver Grove Heights Middle School Special Education Paraprofessional, effective September 2, 2014.
- l. To approve the appointment of Nicole Koshenina, Hilltop Elementary School Lunchroom Monitor, effective September 2, 2014.
- m. To approve the appointment of Erin Miller, Salem Hills Elementary School Preschool Teacher, effective September 2, 2014.
- n. To approve the appointment of Richard Mix, Pine Bend Elementary School Head Custodian, effective September 8, 2014.
- o. To approve the appointment of Gordon Morrison, Salem Hills Elementary School Special Education Paraprofessional, effective September 2, 2014.
- p. To approve the appointment of Cassie Ott, Salem Hills Elementary School Special Education Paraprofessional, effective September 2, 2014.
- q. To approve the appointment of Joseph Ries, Hilltop Elementary School B-Shift Custodian, effective September 2, 2014.
- r. To approve the appointment of Kaleb Saindon, Inver Grove Heights Middle School Special Education Paraprofessional, effective September 2, 2014.
- s. To approve the appointment of Lori Sticha, Salem Hills Elementary School Lunchroom Monitor, effective September 2, 2014.
- t. To approve the appointment of Rachel Taylor, Hilltop Elementary School Lunchroom Monitor, effective September 2, 2014.

- u. To approve the appointment of Stacy Vanella, Pine Bend Elementary School Cook Helper, effective September 2, 2014.
- v. To approve the appointment of Christopher Verdeja, Bus Driver, effective September 2, 2014.
- w. To approve the appointment of Druacy Yang, Hilltop Elementary School Title I Paraprofessional, effective September 2, 2014.
- x. To approve the appointment of Community Education Activity Coordinators for the 2014-2015 school year.
- y. To acknowledge the disclosure of employment and supervision of relatives for Jon Erickson/Jesse Vasquez, Jeff Carlson/Lynne Carlson, Jessica Clifton/Christine O'Brien, Jacob Solmonson/Debra Solmonson, Jodi Short/Will Short, and Taylor Short/Will Short.
- z. To approve the appointment of extra-curricular coaches for the 2014 – 2015 school year.

VIII. Business

- A. (A) To accept the following gifts, grants, and donations to Inver Grove Heights Community Schools:
 - 1. Donation totaling \$20.00 to Inver Grove Heights Middle School from Jennifer and Robbie Seaton to be used for classroom supplies.
 - 2. Donation totaling \$2,328.22 to Simley High School from Midwest Vending for the 2014 2nd quarter commission.
 - 3. Donation totaling \$2.96 to Simley High School from Papa Johns.
 - 4. Donation totaling \$3,389.80 to Simley High School from Target's Take Charge of Education Program.
 - 5. Donation totaling \$106.15 to Inver Grove Heights Middle School from the Wells Fargo Community Support Campaign on behalf of Sharon Johnson and Jamie Merrell.
 - 6. Donation totaling \$106.15 to Inver Grove Heights Middle School from the Wells Fargo Educational Matching Gift Program on behalf of Sharon Johnson and Jamie Merrell.
 - 7. Donation totaling \$35.76 to Inver Grove Heights Middle School from Midwest vending for the 2014 2nd quarter commission.
 - 8. Donation totaling \$1,538.06 to Inver Grove Heights Middle School from Target's Take Charge of Education Program.
 - 9. Donation totaling \$155.38 to Hilltop Elementary School from the Wells Fargo Community Support Campaign on behalf of Kathleen Watts and Nichole Kappel.
 - 10. Donation totaling \$136.00 to Hilltop Elementary School from the Benevity Community Impact Fund.

11. Donation of five backpacks filled with school supplies to Pine Bend Elementary School from Crossroads Church.
12. Donation of two boxes of school supplies/backpacks from Elizabeth and David Ziebarth on behalf of Thrivent Financial.

- B. (A) To award the bid for the 2015 Simley High School additions and alterations including alternate #2, #3, and #4 to Sheehy Construction, (lowest bidder due to the withdrawal of the bid from CM Construction) in the amount of \$12,450,300.00.

IX. Personnel

- A. (A) To approve the revised 2013-2015 Paraprofessional Contract.
- B. (A) To approve the Director of Food Service Contract effective July 1, 2014.
- C. (A) To approve the Addendums to the Contracts of the Transportation Coordinator, Director of Technology, Director of Buildings and Grounds, and Director of Food Service.

X. Additional Items

XI. Future Items

XII. Board Communication

XIII. Adjournment

Minutes Approved:

Tom Begich, Clerk: _____

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the Minutes of the Regular School Board Meeting held on August 18, 2014.

Justification:

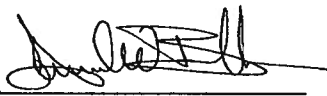
Board Policy Considerations: Policy 204 – School Board Meeting Minutes

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Cindy Nordstrom, Board Chair **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: August 18, 2014 Regular School Board Meeting Minutes.

Inver Grove Heights Community Schools
Independent School District 199
2990 - 80th Street East
Inver Grove Heights, Minnesota 55076
www.invergrove.k12.mn.us

Regular Meeting of the School Board
August 18, 2014
5:30 P.M.

District Office Board Room
2990 80th Street East
Inver Grove Heights, Minnesota

Minutes

School Board Goals

- *To provide a safe, caring and respectful learning environment;*
- *To develop a financial decision-making process focused on full implementation of the vision and mission of the district;*
- *To assure a district wide system will be in place that places curriculum as a high priority and is articulated Pre-kindergarten through grade 12;*
- *To promote effective and innovative teaching and competent performance by all district staff;*
- *To assure district wide facilities support and enhance innovative teaching and learning needs and requirements;*
- *To assure open and honest communication and to promote community involvement and partnership.*

I. Call to Order

Chair Nordstrom called the meeting to order at 5:30 p.m.

II. Roll Call

Members Present: Cindy Nordstrom, Paul Mandell, Lynette Stensgard, Tom Begich, and Mark Westpfahl.

Bridget Cronin arrived at 5:46 p.m.

Members Absent: Allen Gerber.

III. Pledge of Allegiance

Chair Nordstrom led the Pledge of Allegiance.

IV. Approval of Agenda Items

Motion by Member Mandell and Second by Member Westpfahl to approve the agenda items.

Motion carried 5-0.

V. Visitor/Staff Communication

A. Superintendent's Report

1. Student Update

Simley High School's average ACT scores increased from 23.4 to 23.8, which is Simley's highest average to date. Inver Grove Heights Middle School's Back to School Day took place on Wednesday, August 13, 2014. Sessions were held in the morning for 6th graders and in the afternoon for 7th and 8th graders. Each session was filled with eager students and families. Elementary class lists will be posted this Friday, August 15, 2014 at Pine Bend Elementary and Hilltop Elementary. Class lists will be posted at the District Office for Salem Hills Elementary due to the construction.

2. Staff Update

An Administrative Retreat was held on Tuesday, August 12, 2014 at the Schaar's Bluff Gathering Center in Hastings, MN. Staff discussed initiatives and what will be the focus for the 2014-2015 school year. The New Staff Workshop will be held on Tuesday, August 19, 2014 and the Employee Back to School Workshop will be held in Cahill Court on Tuesday, August 26, 2014 beginning at 7:15 a.m.

VI. Consent Agenda

Motion by Member Stensgard and second by Member Cronin to approve the Consent Agenda as presented.

- A. To approve the Minutes of the Regular School Board Meeting held on July 14, 2014.
- B. To approve the bills payable from July 11, 2014 through August 13, 2014.
- C. Personnel
 - 1. Classified Resignation/Retirement
 - a. Accepted the resignation of Catherine Bartholome, Preschool Teacher, effective August 1, 2014.
 - b. Accepted the resignation of Diana Gravem, Middle School Administrative Assistant, effective August 12, 2014.
 - c. Accepted the resignation of Debbie Lesch, Cook Helper, effective July 28, 2014.

- d. Accepted the retirement of Kathleen Menz, Bus Driver, effective June 5, 2014.
- e. Accepted the resignation of Jordan Roue, IMC Paraprofessional, effective July 21, 2014.

2. General/Medical Leave

- a. Approved the family medical leave for Deirdre Crawford, Simley High School Teacher, effective August 26, 2014 through November 26, 2014.

3. Certified Appointment

- a. Approved the appointment of Katy Anich, 1.0 FTE Hilltop Elementary School 4th Grade Teacher, effective September 2, 2014.
- b. Approved the appointment of Jamie Barton, 1.0 FTE Middle School English/Language Arts Teacher, effective September 2, 2014.
- c. Approved the appointment of Rico Bohren, Simley High School Dean of Students, effective August 13, 2014.
- d. Approved the appointment of Michelle Bouslog, 1.0 FTE Hilltop Elementary School 2nd Grade Teacher, effective September 2, 2014.
- e. Approved the appointment of Carlene Bray, 1.0 FTE Hilltop Elementary School 3rd Grade Teacher, effective September 2, 2014.
- f. Approved the appointment of Ann Butkowski, 0.857 FTE Simley High School Science Teacher, effective September 2, 2014.
- g. Approved the appointment of Jane Carlson, 1.0 FTE Salem Hills Elementary School Media Specialist, effective September 2, 2014.
- h. Approved the appointment of Matthew Chappuis, 1.0 FTE Middle School Health and Physical Education Teacher, effective September 2, 2014.
- i. Approved the appointment of Breanna Ellevold, 1.0 FTE Hilltop Elementary School 1st Grade Teacher, effective September 2, 2014.
- j. Approved the appointment of Dawn Erdman, 1.0 FTE Simley High School Licensed School Nurse, effective September 2, 2014.

- k. Approved the appointment of Michael Franson, 1.0 FTE Pine Bend Elementary School 3rd Grade Teacher, effective September 2, 2014.
 - l. Approved the appointment of Susan Grados, 1.0 FTE Salem Hills Elementary School 4th Grade Teacher, effective September 2, 2104.
 - m. Approved the appointment of Anna Guth, 1.0 FTE Simley High School and Salem Hills Elementary School Psychologist, effective September 2, 2014.
 - n. Approved the appointment of Angela Markey, 1.0 FTE Middle School English Language (EL) Teacher, effective September 2, 2014.
 - o. Approved the appointment of Christopher Mensen, 1.0 FTE Simley High School Science Teacher, effective September 2, 2014.
 - p. Approved the appointment of Amy Nolechek, 1.0 FTE Hilltop Elementary School Kindergarten Teacher, effective September 2, 2014.
 - q. Approved the appointment of Katherine Schletty, 0.8 FTE Elementary Schools DAPE/Physical Education Teacher, effective September 2, 2014.
 - r. Approved the appointment of Michelle Sherrard, 1.0 FTE Middle School Mathematics Teacher, effective September 2, 2014.
 - s. Approved the appointment of Jennell Ulrich, 1.0 FTE Middle School Counselor, effective September 2, 2014.
 - t. Approved the appointment of Jason Voss, Middle School Assistant Principal, effective August 4, 2014.
 - u. Approved the appointment of Zeb Walberg, 1.0 FTE Middle School Social Studies Teacher, effective September 2, 2014.
 - v. Approved the appointment of Sally Wattrus, 1.0 FTE Hilltop Elementary School 1st Grade Teacher, effective September 2, 2014.
4. Classified Appointment
- a. Approved the appointment of Donna Castillo, Middle School Special Education Paraprofessional, effective September 2, 2014.

- b. Approved the revised appointment of Julie Coffey, Director of Human Resources, effective July 1, 2014.
- c. Approved the appointment of Matthew Lapakko, Middle School Special Education Paraprofessional, effective September 2, 2014.
- d. Approved the appointment of Jacob Solmonson, Simley High School Special Education Paraprofessional, effective September 2, 2014.
- e. Approved the appointment of Sandra Thiele, Early Learning Center Preschool Paraprofessional, effective September 2, 2014.
- f. Approved Community Education 2014 Fall Youth Enrichment classes and instructors.
- g. Acknowledged the disclosure of employment and supervision of relatives for Brianna Lyddy/Jennifer Lyddy and Breanna Ellevold/Ashley Ellevold.
- h. Approved the appointment of extra-curricular coaches for the 2014 – 2015 school year.

Motion carried 6-0.

VII. Business

- A. Motion by Member Begich and Second by Member Westpfahl to accept the following gifts and donations to Inver Grove Heights Community Schools:
 - 1. Donation totaling \$100.00 to Hilltop Elementary School from Wells Fargo Community Support Campaign on behalf of Bradley Hepper.
 - 2. Donation totaling \$204.61 to Hilltop Elementary School from Wells Fargo Educational Matching Gift program on behalf of Nichole Kappel and Kathleen Watts.
 - 3. Donation totaling \$204.61 to Hilltop Elementary School from Wells Fargo Community Support Campaign on behalf of Nichole Kappel and Kathleen Watts.
 - 4. Donation totaling \$136.00 to Hilltop Elementary School from The Benevity Community Impact Fund.

Motion carried 6-0.

- B. Motion by Member Stensgard and Second by Member Begich to approve the 2014-2015 Spartan Kid's Care (SAC) fee increase.

Motion carried 6-0.

- C. Motion by Member Mandell and Second by Member Westpfahl to approve the Second Reading for Revision of Policy 514 – Bullying Prohibition and Motion for Adoption of Policy 607 – Early Entrance to Kindergarten.

Motion carried 6-0.

VIII. Education

- A. Motion by Member Mandell and Second by Member Cronin to approve the Simley High School Girls Tennis Team extended field trip to compete in a tournament located in Litchfield, MN from August 20, 2014 through August 21, 2014.

Motion carried 6-0.

IX. Personnel

- A. Motion by Member Mandell and Second by Member Begich to approve the 2014-2015 Teacher Development and Evaluation Joint Agreement.

Motion carried 6-0.

- B. Motion by Member Stensgard and Second by Member Begich to approve the 2014-2016 Activities Director Contract.

Motion carried 6-0.

- C. Motion by Member Cronin and Second by Member Begich to approve the 2014-2016 Assistant Director of Special Education Contract.

Motion carried 6-0.

- D. Motion by Member Begich and Second by Member Stensgard to approve the 2014-2016 Director of Buildings and Grounds Contract.

Motion carried 6-0.

- E. Motion by Member Mandell and Second by Member Stensgard to approve the 2014-2016 Director of Community Education Contract.

Motion carried 6-0.

- F. Motion by Member Westpfahl and Second by Member Begich to approve the 2014-2016 Director of Curriculum and Instruction Contract.

Motion carried 6-0.

- G. Motion by Member Begich and Second by Member Stensgard to approve the 2014-2016 Director of Technology Contract.

Motion carried 6-0.

- H. Motion by Member Stensgard and Second by Member Cronin to approve the 2014-2016 Transportation Coordinator Contract.

Motion carried 6-0.

- I. Motion by Member Stensgard and Second by Member Cronin to approve the revised 2014-2016 Director of Human Resources Contract.

Motion carried 6-0.

- J. Motion by Member Stensgard and Second by Member Begich to approve the revised 2014-2016 Director of Business Services Contract.

Motion carried 6-0.

- K. Motion by Member Cronin and Second by Member Begich to approve the 2014-2016 Director of Special Services Contract.

Motion carried 6-0.

X. Adjournment

- A. Motion by Member Cronin and Second by Member Westpfahl to adjourn.

Motion carried 6-0.

The Board adjourned at 6:09 p.m.

Minutes Approved:

Tom Begich, Clerk:

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the Minutes of the Special School Board Meeting held on September 8, 2014.

Justification:

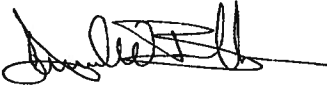
Board Policy Considerations: Policy 204 – School Board Meeting Minutes

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Cindy Nordstrom, Board Chair **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: September 8, 2014 Special School Board Meeting Minutes.

Inver Grove Heights Community Schools
Independent School District 199
2990 - 80th Street East
Inver Grove Heights, Minnesota 55076
www.invergrove.k12.mn.us

Special Meeting of the School Board
September 8, 2014
5:30 P.M.

District Office Board Room
2990 80th Street East
Inver Grove Heights, Minnesota

Minutes

School Board Goals

- *To provide a safe, caring and respectful learning environment;*
- *To develop a financial decision-making process focused on full implementation of the vision and mission of the district;*
- *To assure a district wide system will be in place that places curriculum as a high priority and is articulated Pre-kindergarten through grade 12;*
- *To promote effective and innovative teaching and competent performance by all district staff;*
- *To assure district wide facilities support and enhance innovative teaching and learning needs and requirements;*
- *To assure open and honest communication and to promote community involvement and partnership.*

I. Call to Order

Chair Nordstrom called the meeting to order at 5:30 p.m.

II. Roll Call

Members Present: Lynette Stensgard, Tom Begich, Mark Westpfahl, Allen Gerber, Paul Mandell, and Cindy Nordstrom.

Members Absent: None.

III. Pledge of Allegiance

Chair Nordstrom led the Pledge of Allegiance.

IV. Approval of Agenda Items

Motion by Member Stensgard and Second by Member Westpfahl to approve the agenda items.

Motion carried 6-0.

V. Special Election of a New School Board Member

- A. Candidates Mathias Schaefer, Amy Donovan, Sherry Warrick, and Jerry Mulvihill addressed the members of the school board to express their interest in being selected to fill the vacant appointment.
- B. Candidate Sherry Warrick, through a series of voting rounds, received the majority vote to be appointed to fill the vacant school board seat.

VI. Personnel

- A. Motion by Member Westpfahl and Second by Member Stensgard to approve the appointment of Sherry Warrick as a member of the ISD 199 School Board, effective September 22, 2014 through December 31, 2015.

Motion carried 6-0.

VII. Adjournment

- A. Motion by Member Stensgard and Second by Member Begich to adjourn.

Motion carried 6-0.

The Board adjourned at 5:51 p.m.

Minutes Approved:

Tom Begich, Clerk:

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the bills payable from August 14, 2014 through September 17, 2014.

Justification: Bills payable are to be approved by the School Board.

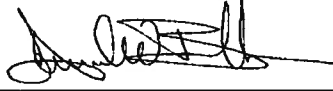
Board Policy Considerations: Policy 203.6 – Consent Agenda

Budget Considerations: District Budget

Estimated Contract Cost:

Budget Code:

Initiator: Brady Hoffman, Director of Business Services **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: Board Bills Report from August 14, 2014 through September 17, 2014.

ISD 199 CHECK REGISTER REPORT

August 14, 2014 - September 17, 2014

Check Number	Bank	Payment Type	Check Date	Check Amount	Vendor Number	Vendor Name
1981	2	Wire	08/14/14	228,386.97	07813	MINNESOTA STATE RETIREMENT SYSTEM
1982	2	Wire	08/15/14	36,673.72	08523	COMMISSIONER OF REVENUE
1983	2	Wire	08/15/14	221,193.10	08679	FEDERAL TAX / FICA
1984	2	Wire	08/15/14	49,496.51	07227	EDUCATORS BENEFIT CONSULTANTS, LLC
1985	2	Wire	08/15/14	97,390.62	08544	TEACHERS RETIREMENT ASSOC.
1986	2	Wire	08/15/14	102.29	23101	MN DEPARTMENT OF REVENUE
1987	2	Wire	08/20/14	435.63	00507	MINNESOTA UC FUND
1988	2	Wire	08/29/14	221,452.43	08679	FEDERAL TAX / FICA
1989	2	Wire	08/29/14	36,490.80	08523	COMMISSIONER OF REVENUE
1990	2	Wire	08/29/14	49,557.44	07227	EDUCATORS BENEFIT CONSULTANTS, LLC
1991	2	Wire	08/29/14	101,164.16	08544	TEACHERS RETIREMENT ASSOC.
1992	2	Wire	08/29/14	70.64	23101	MN DEPARTMENT OF REVENUE
1993	2	Wire	08/29/14	2,696.00	08878	AMERICAS VEBAS SOLUTION
1994	2	Wire	09/15/14	276,529.47	08679	FEDERAL TAX / FICA
1995	2	Wire	09/15/14	45,492.65	08523	COMMISSIONER OF REVENUE
1996	2	Wire	09/15/14	52,039.52	07227	EDUCATORS BENEFIT CONSULTANTS, LLC
1997	2	Wire	09/15/14	119,268.33	08544	TEACHERS RETIREMENT ASSOC.
1998	2	Wire	09/15/14	102.30	23101	MN DEPARTMENT OF REVENUE
173434	2	Standard	08/15/14	1,600.00	03497	BELDE BUILDING MAINT CORP
173435	2	Standard	08/15/14	43.00	07699	CIT
173436	2	Standard	08/15/14	169.50	09207	DEX MEDIA EAST
173437	2	Standard	08/15/14	110.13	02874	GOLDCOM
173438	2	Standard	08/15/14	601.50	04668	GROUP HEALTH INC. - WORKSITE
173439	2	Standard	08/15/14	270.00	22120	HANDWRITING WITHOUT TEARS
173440	2	Standard	08/15/14	4,641.00	21265	KENNEDY & GRAVEN, CHARTERED
173441	2	Standard	08/15/14	1,588.70	22575	LEARNING A-Z
173442	2	Standard	08/15/14	228.48	04781	LIFESPAN OF MINNESOTA
173443	2	Standard	08/15/14	325.00	02287	LILLIE SUBURBAN NEWSPAPERS INC
173444	2	Standard	08/15/14	585.77	10016	LINK INTERPRET
173445	2	Standard	08/15/14	30.00	03030	LOFFLER COMPANIES, INC.
173446	2	Standard	08/15/14	2,550.00	03030	LOFFLER COMPANIES, INC.
173447	2	Standard	08/15/14	4,500.00	09066	MALLOY, MONTAGUE, KARNOWSKI, RADOSEVICH
173448	2	Standard	08/15/14	530.00	23246	MARSH & McLENNAN AGENCY LLC
173449	2	Standard	08/15/14	825.00	08751	MASA/MASE MEMBERSHIP
173450	2	Standard	08/15/14	455.91	22424	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC
173451	2	Standard	08/15/14	62.25	08579	McGRAW-HILL SCHOOL EDUCATION HOLDINGS
173452	2	Standard	08/15/14	0.00	03564	VOID
173453	2	Standard	08/15/14	1,200.00	23090	MIDAMERICA ADMIN & RETIREMENT SOLUTIONS, INC.
173454	2	Standard	08/15/14	271.82	06258	NATURESEAL, INC
173455	2	Standard	08/15/14	7,763.25	09278	NORTHEAST METRO DISTRICT 916
173456	2	Standard	08/15/14	825.38	21362	OFFICE DEPOT, INC
173457	2	Standard	08/15/14	8.00	02660	PREMIUM WATER INC
173458	2	Standard	08/15/14	1,792.30	01786	RATWIK, ROSZAK & MALONEY, P.A.
173459	2	Standard	08/15/14	21,413.31	00152	SAFE-WAY BUS CO.
173460	2	Standard	08/15/14	1,239.32	01333	SCHOLASTIC INC.
173461	2	Standard	08/15/14	1,033.18	02402	SCHOOL SPECIALTY, INC

173462	2	Standard	08/15/14	3,298.00	07612	STRATEGIC SOURCE
173463	2	Standard	08/15/14	1,446.26	02232	TIERNEY BROTHERS, INC.
173464	2	Standard	08/15/14	11,178.00	00145	TIES
173465	2	Standard	08/15/14	1,936.50	06653	UCPGC INFINITEC MINNESOTA GRANT
173466	2	Standard	08/15/14	234.00	03282	UNIQUE SOFTWARE CORP
173467	2	Standard	08/15/14	1,025.68	05353	MN CHILD SUPPORT PAYMENT CENTER
173468	2	Standard	08/15/14	33,074.01	00574	PERA
173469	2	Standard	08/20/14	4,332.09	04622	ACCELERATED TECHNOLOGIES, LLC
173470	2	Standard	08/20/14	1,787.77	04667	AGROPUR, INC
173471	2	Standard	08/20/14	326.87	07809	AIRGAS USA, LLC
173472	2	Standard	08/20/14	239.68	08881	ALBERS MECHANICAL CONTRACTORS, INC.
173473	2	Standard	08/20/14	1,092.78	03973	ALL STAR ROLLOFF, INC.
173474	2	Standard	08/20/14	238.20	07371	AMAZON/GE MONEY BANK
173475	2	Standard	08/20/14	849.89	03343	BERTELSON TOTAL OFFICE SOLUTIONS
173476	2	Standard	08/20/14	2,651.39	23167	BOUND TREE MEDICAL
173477	2	Standard	08/20/14	428.88	22536	CAMBIUM LEARNING GROUP
173478	2	Standard	08/20/14	24.75	21753	COMCAST
173479	2	Standard	08/20/14	181.95	03786	CULLIGAN WATER
173480	2	Standard	08/20/14	49.99	00511	CURRICULUM ASSOCIATES INC
173481	2	Standard	08/20/14	10,260.00	02602	D&L PAINTING WOODBURY LLC
173482	2	Standard	08/20/14	353.07	07352	DEMCO INC
173483	2	Standard	08/20/14	318.19	01849	DIESEL COMPONENTS
173484	2	Standard	08/20/14	148.57	00150	EXPRESS AUTO PARTS
173485	2	Standard	08/20/14	1,201.31	01591	FLEETPRIDE
173486	2	Standard	08/20/14	1,153.24	02445	GENERAL PARTS INC.
173487	2	Standard	08/20/14	255.20	08878	GENESIS EMPLOYEE BENEFITS
173488	2	Standard	08/20/14	844.78	04011	GRAYBAR ELECTRIC COMPANY, INC.
173489	2	Standard	08/20/14	134.00	04668	GROUP HEALTH INC. - WORKSITE
173490	2	Standard	08/20/14	444.65	22542	H&R TROPHY
173491	2	Standard	08/20/14	86.74	21447	HOGLUND BUS
173492	2	Standard	08/20/14	1,000.00	06416	HOMEWARD BOUND THEATRE CO
173493	2	Standard	08/20/14	109.32	06618	I-STATE TRUCK CENTER
173494	2	Standard	08/20/14	3,322.32	01018	IND SCHOOL DISTRICT #197
173495	2	Standard	08/20/14	2,482.20	00261	IND SCHOOL DISTRICT #625
173496	2	Standard	08/20/14	22,286.10	01206	INTERMEDIATE DISTRICT 287
173497	2	Standard	08/20/14	10,770.11	00051	INTERMEDIATE SCHOOL DIST 917
173498	2	Standard	08/20/14	374.00	07792	KIDCREATE STUDIO
173499	2	Standard	08/20/14	349.15	02408	LAWSON PRODUCTS, INC.
173500	2	Standard	08/20/14	338.73	10016	LINK INTERPRET
173501	2	Standard	08/20/14	339.43	03030	LOFFLER COMPANIES, INC.
173502	2	Standard	08/20/14	210.36	08924	LONE OAK GRAPHICS, INC.
173503	2	Standard	08/20/14	128.50	06282	MAKEMUSIC!INC.
173504	2	Standard	08/20/14	900.00	07147	MANCEBO-MEYER, NINOSKA
173505	2	Standard	08/20/14	4,237.10	08549	MCGRAW HILL SCHOOL EDUCATION HOLDINGS, LLC
173506	2	Standard	08/20/14	141.10	03564	MID CITY INDUSTRIAL LAUNDRY
173507	2	Standard	08/20/14	39,950.00	02240	MINNESOTA AG GROUP, INC.
173508	2	Standard	08/20/14	1,495.14	03507	MINVALCO INC
173509	2	Standard	08/20/14	115.14	02897	MOBILE MINI, INC.
173510	2	Standard	08/20/14	27,886.00	04132	MONARCH WOOD PRODUCTS, INC.
173511	2	Standard	08/20/14	1,155.00	07463	MINNESOTA OFFICE TECHNOLOGY
173512	2	Standard	08/20/14	700.00	04190	NICHOLS, SALLY
173513	2	Standard	08/20/14	151.36	01174	NORTH CENTRAL BUS SALES
173514	2	Standard	08/20/14	1,522.88	21362	OFFICE DEPOT, INC
173515	2	Standard	08/20/14	12.10	23250	PAUL'S AUTO & TIRE INC
173516	2	Standard	08/20/14	1,065.52	02144	PEARSON EDUCATION

173517	2	Standard	08/20/14	1,926.00	23094	PETERSON, MEREDITH
173518	2	Standard	08/20/14	227.50	07351	POMP'S TIRE SERVICE, INC
173519	2	Standard	08/20/14	2,000.00	07902	PURCHASE POWER
173520	2	Standard	08/20/14	57.83	07648	QUILL CORPORATION
173521	2	Standard	08/20/14	1,200.00	06945	RIVERTOWN TREE SERVICE
173522	2	Standard	08/20/14	2,792.35	00152	SAFE-WAY BUS CO.
173523	2	Standard	08/20/14	1,663.39	01646	SHIFFLER EQUIPMENT SALES, INC
173524	2	Standard	08/20/14	477.90	03619	SUMMER FUN GOLF, LLC
173525	2	Standard	08/20/14	35,816.00	23248	SUPERIOR SEALCOAT SERVICE
173526	2	Standard	08/20/14	114.52	00217	SUPREME SCHOOL SUPPLY
173527	2	Standard	08/20/14	2,103.94	03798	TDS METROCOM - MN
173528	2	Standard	08/20/14	548.15	04648	TELIN TRANSPORTATION GROUP
173529	2	Standard	08/20/14	276.80	02723	THYSSENKRUPP ELEVATOR CORPORATION - TKE CORP
173530	2	Standard	08/20/14	621.39	00145	TIES
173531	2	Standard	08/20/14	20,663.48	08718	TOTAL CONSTRUCTION & EQUIP INC
173532	2		08/20/14	0.00	08718	TOTAL CONSTRUCTION & EQUIP INC
173533	2	Standard	08/20/14	35.49	03496	TROJE'S TRASH PICK-UP
173534	2	Standard	08/20/14	110.00	06528	TRUGREEN PROCESSING CENTER
173535	2	Standard	08/20/14	3,357.12	04713	UNITED OPERATIONS
173536	2	Standard	08/20/14	102.43	22074	UNITED REFRIGERATION INC
173537	2	Standard	08/20/14	41,261.36	00159	XCEL
173538	2	Standard	08/20/14	4,945.00	08768	XEROX FINANCIAL SERVICES
173539	2	Standard	08/21/14	2,500.00	23251	ASDIC
173549	2	Standard	08/27/14	700.95	00040	ACE HARDWARE & PAINT #5
173550	2	Standard	08/27/14	546.39	03973	ALL STAR ROLLOFF, INC.
173551	2	Standard	08/27/14	1,312.05	07272	ALLY
173552	2	Standard	08/27/14	594.00	02566	APPLE COMPUTER, INC.
173553	2	Standard	08/27/14	1.80	23253	BARSLOU, NANCY
173554	2	Standard	08/27/14	4,689.53	23167	BOUND TREE MEDICAL
173555	2	Standard	08/27/14	500.00	06032	BUREAU OF CRIMINAL APPREHENSION
173556	2	Standard	08/27/14	542.54	00892	CAROLINA BIOLOGICAL SUP
173557	2	Standard	08/27/14	15.91	21753	COMCAST
173558	2	Standard	08/27/14	1,253.65	04630	CYNMAR CORPORATION
173559	2	Standard	08/27/14	1,248.00	23252	DUCTS AND CLEATS INC
173560	2	Standard	08/27/14	1,827.76	01848	ECOLAB INC.
173561	2	Standard	08/27/14	7,711.40	04748	FOLLETT SOFTWARE COMPANY
173562	2	Standard	08/27/14	267.93	00079	GOPHER SPORT
173563	2	Standard	08/27/14	540.65	02533	HOME DEPOT CREDIT SERVICES
173564	2	Standard	08/27/14	7,854.59	00095	HOUGHTON MIFFLIN CO
173565	2	Standard	08/27/14	40,035.00	04049	JOHNSON CONTROLS, INC.
173566	2	Standard	08/27/14	19.10	22684	KIM, PAUL
173567	2	Standard	08/27/14	18,700.00	07179	L'ALLIER CONCRETE, INC.
173568	2	Standard	08/27/14	228.00	10016	LINK INTERPRET
173569	2	Standard	08/27/14	50.72	03030	LOFFLER COMPANIES, INC.
173570	2	Standard	08/27/14	274.62	08924	LONE OAK GRAPHICS, INC.
173571	2	Standard	08/27/14	848.00	01347	MASSP
173572	2	Standard	08/27/14	790.15	22424	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC
173573	2	Standard	08/27/14	1,500.00	00438	MECA SPORTSWEAR
173574	2	Standard	08/27/14	1,080.00	07898	MEDICINE LAKE TOURS
173575	2	Standard	08/27/14	889.00	01546	MESPA-MN ELEMENTARY SCHOOL PRINCIPALS ASSOC
173576	2	Standard	08/27/14	4,878.00	01821	MINNESOTA STATE H.S. LEAGUE
173577	2	Standard	08/27/14	100.00	08887	MN DEPART OF LABOR & INDUSTRY
173578	2	Standard	08/27/14	300.00	04190	NICHOLS, SALLY

173579	2	Standard	08/27/14	3,663.16	21362	OFFICE DEPOT, INC	
173580	2		08/27/14	0.00	21362	OFFICE DEPOT, INC	
173581	2		08/27/14	0.00	21362	OFFICE DEPOT, INC	
173582	2	Standard	08/27/14	35.00	06013	ON SITE SANITATION	
173583	2	Standard	08/27/14	274.20	02226	REALLY GOOD STUFF	
173584	2	Standard	08/27/14	400.00	03095	RYDIN SIGN AND DECAL	
173585	2	Standard	08/27/14	5,230.00	04431	SCHOOL DATEBOOKS	
173586	2	Standard	08/27/14	523.80	01646	SHIFFLER EQUIPMENT SALES, INC	
173587	2	Standard	08/27/14	62.45	05366	SUPER DUPER PUBLICATIONS	
173588	2	Standard	08/27/14	4,220.00	02723	THYSSENKRUPP ELEVATOR CORPORATION - TKE CORP	
173589	2	Standard	08/27/14	8,424.57	08718	TOTAL CONSTRUCTION & EQUIP INC	
173590	2	Standard	08/27/14	5,362.00	06528	TRUGREEN PROCESSING CENTER	
173591	2	Standard	08/27/14	315.79	08084	TWIN CITY HARDWARE	
173592	2	Standard	08/27/14	169.86	21458	ULINE	
173593	2	Standard	08/27/14	1,442.02	00359	WARD'S NATURAL SCIENCE INC	
173594	2	Standard	08/29/14	30,351.39	07250	HEALTH PARTNERS	
173595	2	Standard	08/29/14	241,087.41	07250	HEALTH PARTNERS	
173596	2	Standard	08/29/14	290.66	03616	INVER GROVE FEDERATION #1718	
173597	2	Standard	08/29/14	1,113.58	06160	IOUE LOCAL 70	
173598	2	Standard	08/29/14	111.72	06460	LEGAL SHIELD	
173599	2	Standard	08/29/14	5,385.73	08543	MADISON NATIONAL LIFE INS CO	
173600	2	Standard	08/29/14	191.00	08524	999999-NCPERS MINNESOTA	
173601	2	Standard	08/29/14	290.50	08527	MINNESOTA TEAMSTERS LOCAL 320	
173602	2	Standard	08/29/14	1,025.68	05353	MN CHILD SUPPORT PAYMENT CENTER	
173603	2	Standard	08/29/14	4,153.66	07353	NATIONAL INSURANCE SERVICES	
173604	2	Standard	08/29/14	42.00	01357	PEACEMAKER MINNESOTA	
173605	2	Standard	08/29/14	31,591.07	00574	PERA	
173606	2	Standard	08/29/14	1,141.24	08541	RELIASTAR LIFE INSURANCE COMPANY	(STD)
173607	2	Standard	08/29/14	148.00	08018	GREATER TWIN CITIES UNITED WAY	
173608	2	Standard	09/03/14	65.00	23265	ANDERSON, ERIC	
173609	2	Standard	09/03/14	57.00	23257	BEAUDRY, MICHAEL THOMAS	
173610	2	Standard	09/03/14	165.00	23255	BELL, ROYCE D.	
173611	2	Standard	09/03/14	14,928.16	03343	BERTELSON TOTAL OFFICE SOLUTIONS	
173612	2	Standard	09/03/14	2,105.50	23167	BOUND TREE MEDICAL	
173613	2	Standard	09/03/14	105.00	23261	BRAATEN, HAROLD A.	
173614	2	Standard	09/03/14	1,000.00	06032	BUREAU OF CRIMINAL APPREHENSION	
173615	2	Standard	09/03/14	892.65	04630	CYNMAR CORPORATION	
173616	2	Standard	09/03/14	84.00	23267	DEISTING, RANDY	
173617	2	Standard	09/03/14	104.73	23259	DORNFELD, MARK	
173618	2	Standard	09/03/14	65.00	23258	DORNFELD, MATT	
173619	2	Standard	09/03/14	81.00	22579	EVANS, MARGARET	
173620	2	Standard	09/03/14	84.00	01367	FITCH, JASON JON	
173621	2	Standard	09/03/14	185.00	21656	GREINER, RICHARD	
173622	2	Standard	09/03/14	1,490.35	00084	GROTH MUSIC CO	
173623	2	Standard	09/03/14	70.00	23263	HARKRADER, ALAN	
173624	2	Standard	09/03/14	806.00	23256	HUMERA	
173625	2	Standard	09/03/14	35.00	03243	KROEZE, CHRISTINE	
173626	2	Standard	09/03/14	105.00	23262	LEE, WILLIAM D	
173627	2	Standard	09/03/14	254.59	08924	LONE OAK GRAPHICS, INC.	
173628	2	Standard	09/03/14	84.00	23270	LaSHOMB, BRIAN ALAN	
173629	2	Standard	09/03/14	84.00	23266	MADDIO, MICHAEL	
173630	2	Standard	09/03/14	5,331.14	08579	McGRAW-HILL SCHOOL EDUCATION HOLDINGS	
173631	2	Standard	09/03/14	119.00	07463	MINNESOTA OFFICE TECHNOLOGY	
173632	2	Standard	09/03/14	5,052.38	21362	OFFICE DEPOT, INC	
173633	2		09/03/14	0.00	21362	OFFICE DEPOT, INC	

173634	2	Standard	09/03/14	57.00	23260	OVERELL, EDWARD L
173635	2	Standard	09/03/14	279.84	02144	PEARSON EDUCATION
173636	2	Standard	09/03/14	778.57	07648	QUILL CORPORATION
173637	2	Standard	09/03/14	84.00	23269	SAILER, JAMES A
173638	2	Standard	09/03/14	417.69	01333	SCHOLASTIC MAGAZINES
173639	2	Standard	09/03/14	2,258.33	04431	SCHOOL DATEBOOKS
173640	2	Standard	09/03/14	2,832.40	02402	SCHOOL SPECIALTY, INC
173641	2		09/03/14	0.00	02402	SCHOOL SPECIALTY, INC
173642	2	Standard	09/03/14	84.00	23268	STRACK, GEOFFREY
173643	2	Standard	09/03/14	1,150.00	07869	TEXTBOOK WAREHOUSE
173644	2	Standard	09/03/14	100.28	04452	THERAPRO INC
173645	2	Standard	09/03/14	1,169.14	00145	TIES
173646	2	Standard	09/03/14	2,962.77	01715	TRIARCO ARTS & CRAFTS, LLC
173647	2	Standard	09/03/14	70.00	23264	WEBER, CRAIG
173649	2	Standard	09/10/14	8,105.00	02706	AIM ELECTRONICS INC
173650	2	Standard	09/10/14	66.85	00510	APPLAUSE LEARNING RESOURCES
173651	2	Standard	09/10/14	13,425.00	02566	APPLE COMPUTER, INC.
173652	2	Standard	09/10/14	70.00	23283	ARENIVAR, JOHN D.
173653	2	Standard	09/10/14	70.00	23282	BACH, WILLIAM
173654	2	Standard	09/10/14	70.00	23279	BARTCZAK, ANDREW
173655	2	Standard	09/10/14	224.00	23255	BELL, ROYCE D.
173656	2	Standard	09/10/14	97.92	03936	BETMAR LANGUAGES
173657	2	Standard	09/10/14	250.00	09175	BIERMAN, ROBERT
173658	2	Standard	09/10/14	70.00	23278	BOMMARITO, JOSEPH A.
173659	2	Standard	09/10/14	70.00	23280	BOMMARITO, MICHAEL
173660	2	Standard	09/10/14	125.00	23292	BURTIS, ROBERT J.
173661	2	Standard	09/10/14	37.90	08518	CARLEX INC.
173662	2	Standard	09/10/14	112.00	23284	CASTILLO, ALEX
173663	2	Standard	09/10/14	67.85	07699	CIT
173664	2	Standard	09/10/14	1,610.96	04630	CYNMAR CORPORATION
173665	2	Standard	09/10/14	41.73	23288	DORNFELD, DONALD
173666	2	Standard	09/10/14	41.73	23290	DORNFELD, JAMES
173667	2	Standard	09/10/14	70.00	23273	EASTWOOD, SAMUEL J
173668	2	Standard	09/10/14	43.80	02328	EDUCATIONAL INNOVATIONS, INC
173669	2	Standard	09/10/14	315.44	00987	EDUCATORS BENEFIT CONSULTANTS, LLC
173670	2	Standard	09/10/14	18,370.00	02949	FIRST IMPRESSION GROUP, THE
173671	2	Standard	09/10/14	21.00	01367	FITCH, JASON JON
173672	2	Standard	09/10/14	2,559.03	02387	FLINN SCIENTIFIC, INC.
173673	2	Standard	09/10/14	39.75	03951	FREY SCIENTIFIC
173674	2	Standard	09/10/14	70.00	23287	GOODWIN, PAUL ALAN
173675	2	Standard	09/10/14	820.71	07625	GRAPHIC EDGE
173676	2	Standard	09/10/14	704.00	04210	GRAPHIC RESOURCES
173677	2	Standard	09/10/14	792.05	04764	HALO BRANDED SOLUTIONS
173678	2	Standard	09/10/14	1,431.41	01557	HEALY AWARDS INC.
173679	2	Standard	09/10/14	70.00	23281	HEIDEMAN, LARRY J.
173680	2	Standard	09/10/14	70.00	23272	HELDER, STEPHEN LEE
173681	2	Standard	09/10/14	236.95	23239	HOME SCIENCE TOOLS
173682	2	Standard	09/10/14	21,519.73	01018	IND SCHOOL DISTRICT #197
173683	2	Standard	09/10/14	39.00	01018	IND SCHOOL DISTRICT #197
173684	2	Standard	09/10/14	5,236.69	00051	INTERMEDIATE SCHOOL DIST 917
173685	2	Standard	09/10/14	23.22	00106	INVER GROVE HEIGHTS, CITY OF
173686	2	Standard	09/10/14	64.00	23275	KNOBLAUCH, THOMAS
173687	2	Standard	09/10/14	1,760.00	23291	LARSON ENGINEERING
173688	2	Standard	09/10/14	662.50	02287	LILLIE SUBURBAN NEWSPAPERS INC
173689	2	Standard	09/10/14	114.00	10016	LINK INTERPRET
173690	2	Standard	09/10/14	1,332.68	08924	LONE OAK GRAPHICS, INC.

173691	2	Standard	09/10/14	848.00	01347	MASSP
173692	2	Standard	09/10/14	5,700.00	23294	METRO EAST CONFERENCE
173693	2	Standard	09/10/14	340.00	09519	MINNESOTA DEPT OF HUMAN SERVICES
173694	2	Standard	09/10/14	67.00	23285	MOLEND, MICHAEL E
173695	2	Standard	09/10/14	70.00	23274	McGREGOR, CAMERON G
173696	2	Standard	09/10/14	96.96	07462	NASCO
173697	2	Standard	09/10/14	378.00	04190	NICHOLS, SALLY
173698	2	Standard	09/10/14	1,616.99	21362	OFFICE DEPOT, INC
173699	2		09/10/14	0.00	21362	OFFICE DEPOT, INC
173700	2	Standard	09/10/14	56.00	23260	OVERELL, EDWARD L
173701	2	Standard	09/10/14	520.00	02144	PEARSON EDUCATION
173702	2	Standard	09/10/14	6,356.00	23230	RESILITE SPORTS PRODUCTS, INC.
173703	2	Standard	09/10/14	64.00	23277	RODRIGUEZ, ANTHONY
173704	2	Standard	09/10/14	660.12	01937	SAMS CLUB
173705	2	Standard	09/10/14	64.00	23276	SCHNEIDER, STEVE
173706	2	Standard	09/10/14	2,625.83	00934	SPECIAL SCHOOL DISTRICT #6
173707	2	Standard	09/10/14	407.95	00217	SUPREME SCHOOL SUPPLY
173708	2	Standard	09/10/14	204.00	06457	SURVEY MONKEY.COM
173709	2	Standard	09/10/14	131.83	00282	TARGET BANK
173710	2	Standard	09/10/14	36.60	22486	TEACHER'S DISCOVERY
173711	2	Standard	09/10/14	300.80	21458	ULINE
173712	2	Standard	09/10/14	200.00	23293	VISITATION HIGH SCHOOL
173713	2	Standard	09/10/14	244.59	06831	WALMART BUSINESS
173714	2	Standard	09/10/14	67.00	23286	WITZEL, GAIL A
173715	2	Standard	09/10/14	513.00	22103	WORDMASTERS, LLC
173716	2	Standard	09/10/14	33.99	03837	WRITING CO., THE
173717	2	Standard	09/10/14	152.71	00159	XCEL
173718	2	Standard	09/15/14	1,158.68	05353	MN CHILD SUPPORT PAYMENT CENTER
173719	2	Standard	09/15/14	36,233.41	00574	PERA
TOTAL				\$2,548,657.14		

ISD 199 CHECK REGISTER REPORT

AUGUST 14, 2014 - SEPTEMBER 17, 2014

Check Number	Bank	Payment Type	Check Date	Check Amount	Vendor Number	Vendor Name
173540	3	Standard	08/21/14	3,050.59	04622	ACCELERATED TECHNOLOGIES, LLC
173541	3	Standard	08/21/14	829.94	01398	ARCHITECTS REGO & YOUNGQUIST, INC.
173542	3	Standard	08/21/14	16,715.40	07762	BRAUN INTERTEC CORPORATION
173543	3	Standard	08/21/14	2,512.70	23243	CENTRAL MECHANICAL CO LLC
173544	3	Standard	08/21/14	81,007.74	23178	DIVERSE CONSTRUCTION SERVICES LLC
173545	3	Standard	08/21/14	209,713.45	07534	K.PEARSON MECHANICAL, LLC
173546	3	Standard	08/21/14	130,296.87	23224	LAKE AREA ROOFING & CONSTRUCTION INC
173547	3	Standard	08/21/14	750.00	04278	SUNDE LAND SURVEYING
173548	3	Standard	08/21/14	53,462.39	23249	WAGNER SOD COMPANY
173648	3	Standard	09/04/14	673,019.90	06471	SHEEHY CONSTRUCTION COMPANY
173723	3	Standard	09/17/14	640,091.00	23179	COBALT CONTRACTING INC
173724	3	Standard	09/17/14	22,571.82	23178	DIVERSE CONSTRUCTION SERVICES LLC
173725	3	Standard	09/17/14	3,812.00	23236	ILLETCHKO SALES AND SERVICES LLC
173726	3	Standard	09/17/14	36,251.25	23229	S&J CONTRACTING OF MN LLC
TOTAL BANK 3				\$1,874,085.05		

ISD 199 CHECK REGISTER REPORT

August 14, 2014 - September 17, 2014

Check Number	Bank	Payment Type	Check Amount	Check Date	Vendor Number	Vendor Name
500912	9	E-Pay	134.64	08/21/14	99999	318 Auge, Kevin
500913	9	E-Pay	14.03	08/21/14	99999	10365 Garrison, Mary
500914	9	E-Pay	22.40	08/21/14	99999	5907 Hillesheim, Kristen
500915	9	E-Pay	161.56	08/21/14	99999	8833 Karnes, Jill
500916	9	E-Pay	305.88	08/21/14	99999	5514 Kerber, Pam
500917	9	E-Pay	56.00	08/21/14	99999	9959 Lacap, Kimberly
500918	9	E-Pay	106.57	08/21/14	99999	10673 Lencowskie, Erin
500919	9	E-Pay	86.84	08/21/14	99999	8407 MacKenzie, Bernadette
500920	9	E-Pay	83.94	08/21/14	99999	9405 Newman, Susan
500921	9	E-Pay	568.67	08/21/14	99999	5945 Potts, Linda
500922	9	E-Pay	93.29	08/21/14	99999	8944 Riesselman, Connie
500923	9	E-Pay	25.82	08/21/14	99999	5760 Ryan, Colette
500924	9	E-Pay	90.00	08/21/14	99999	9514 Wendel, Jeffrey
500925	9	E-Pay	34.99	09/04/14	99999	10702 Bohren, Ricardo
500926	9	E-Pay	23.63	09/04/14	99999	8393 Cook, Amanda
500927	9	E-Pay	243.29	09/04/14	99999	10103 DeVries, Kris
500928	9	E-Pay	38.15	09/04/14	99999	7940 Gaisbauer, Daniel L
500929	9	E-Pay	40.32	09/04/14	99999	5257 Goettsch, Patricia Lu
500930	9	E-Pay	98.56	09/04/14	99999	10104 Goodwin, Jessica
500931	9	E-Pay	90.00	09/04/14	99999	10413 Heaser, Lavern
500932	9	E-Pay	385.85	09/04/14	99999	10340 Heasley, Jill
500933	9	E-Pay	246.64	09/04/14	99999	10522 Ihns, Ted
500934	9	E-Pay	173.54	09/04/14	99999	10519 Jannetto, Melissa
500935	9	E-Pay	77.64	09/04/14	99999	10375 Kaszas, Penny
500936	9	E-Pay	87.36	09/04/14	99999	5513 Kelly, Jennifer M
500937	9	E-Pay	199.99	09/04/14	99999	9531 Klukas, Heidi
500938	9	E-Pay	45.00	09/04/14	99999	9394 Lieder, Richard
500939	9	E-Pay	187.80	09/04/14	99999	9652 Moe, Jennifer
500940	9	E-Pay	141.29	09/04/14	99999	8951 Olson, Richard
500941	9	E-Pay	230.33	09/04/14	99999	7774 Powers-Johnson, Amy Lynn
500942	9	E-Pay	65.00	09/04/14	99999	6708 Thiel, Marcia
500943	9	E-Pay	284.60	09/04/14	99999	7038 Wendel-Plante, Jodi
500944	9	E-Pay	65.74	09/17/14	99999	10361 Anderson, Michelle
500945	9	E-Pay	365.23	09/17/14	99999	9255 Chappuis, Jennifer
500946	9	E-Pay	15.97	09/17/14	99999	10045 deLeon, Michael D
500947	9	E-Pay	26.64	09/17/14	99999	910 Freidson, Miriam S
500948	9	E-Pay	153.57	09/17/14	99999	10520 Hetzel, Sheila
500949	9	E-Pay	135.52	09/17/14	99999	8559 Hess, Laura
500950	9	E-Pay	150.26	09/17/14	99999	10375 Kaszas, Penny
500951	9	E-Pay	189.61	09/17/14	99999	10219 Lemke, Daniel T
500952	9	E-Pay	34.88	09/17/14	99999	9524 Losinski, Abbie
500953	9	E-Pay	20.10	09/17/14	99999	10488 Lyddy, Brianna
500954	9	E-Pay	134.40	09/17/14	99999	9951 Martin, Katherine
500955	9	E-Pay	144.60	09/17/14	99999	9944 Maybee, Stephanie
500956	9	E-Pay	99.00	09/17/14	99999	7810 Nguyen, Lam
500957	9	E-Pay	25.00	09/17/14	99999	9579 Pommerening, Susan
500958	9	E-Pay	439.19	09/17/14	99999	5945 Potts, Linda
500959	9	E-Pay	69.96	09/17/14	99999	9158 Rasmussen, Genesee
500960	9	E-Pay	19.43	09/17/14	99999	5760 Ryan, Colette

500961	9	E-Pay	41.78	09/17/14	99999	9158 Rasmussen, Genesee
500962	9	E-Pay	16.13	09/17/14	99999	10359 Smethers, Gina
500963	9	E-Pay	85.20	09/17/14	99999	5529 Smith, Nora
500964	9	E-Pay	18.03	09/17/14	99999	10630 Swenson, Samantha
500965	9	E-Pay	34.77	09/17/14	99999	5515 Walsh, Deana
500966	9	E-Pay	90.00	09/17/14	99999	9514 Wendel, Jeffrey
TOTAL Epays			\$6,818.63			

ISD 199 CHECK REGISTER REPORT

AUGUST 14, 2014 - SEPTEMBER 17, 2014



Check Number	Payment Type	Check Amount	Check Date	Vendor Number	Vendor Name
5071	Visa	42.30	08/28/14	02402	SCHOOL SPECIALTY SUPPLY INC
5072	Visa	250.84	08/28/14	02402	SCHOOL SPECIALTY SUPPLY INC
5074	Visa	143.75	08/28/14	02402	SCHOOL SPECIALTY SUPPLY INC
5076	Visa	368.57	08/28/14	00795	ASTLEFORD INTERNATIONAL INC.
5077	Visa	11,402.72	08/28/14	00065	RIVER COUNTRY COOPERATIVE
TOTAL		\$12,208.18			

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Emilie Hamilton, Special Education Teacher, effective August 27, 2014.

Justification:

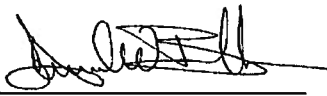
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Mark Howarth, Vocal Music Teacher, effective August 25, 2014.

Justification:

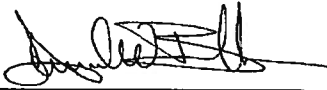
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Danielle Peterson, Special Education Teacher, effective August 20, 2014.

Justification:

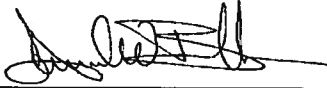
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Joan Clemens, Special Education Paraprofessional, effective August 31, 2014.

Justification:

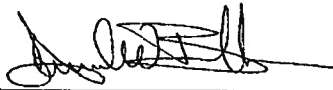
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Amy Emerfoll, IMC Paraprofessional, effective September 1, 2014.

Justification:

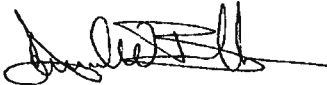
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Patrick Griffith, Kids' Choice Lead, effective August 22, 2014.

Justification:

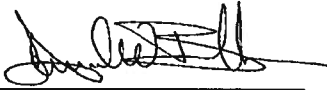
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Nancy Heuer, Preschool Paraprofessional, effective September 26, 2014.

Justification:

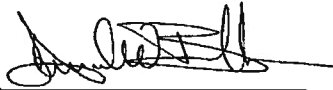
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Deandre Jones, Special Education Paraprofessional, effective September 1, 2014.

Justification:

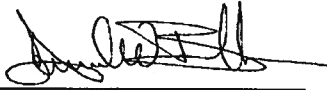
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Blasa Rojas, Lunchroom Monitor, effective September 11, 2014.

Justification:

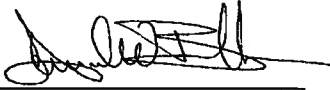
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Matthew Van Tassel, Lunchroom Monitor, effective September 1, 2014.

Justification:

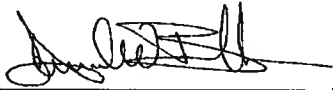
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Keeley Vollmer, Special Education Paraprofessional, effective August 12, 2014.

Justification:

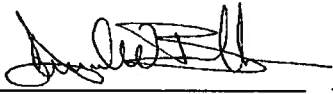
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the resignation of Keri Wyman, Special Education Paraprofessional, effective September 1, 2014.

Justification:

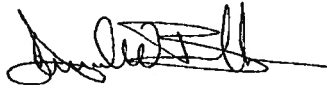
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the termination of employment relationship.

Justification:

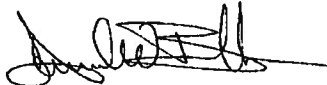
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the termination of employment relationship of a probationary employee.

Justification:

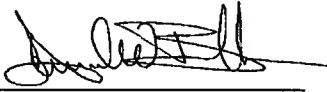
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To accept the termination of employment relationship of a probationary employee.

Justification:

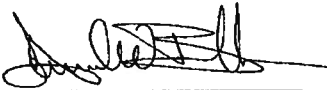
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the leave of absence for the following staff:

Matthew Mitchell (FMLA)	Certified	Teacher	Simley High School	October 20, 2014 – November 14, 2014
Deanna Anderson (FMLA)	Classified	Lead Child Care	Community Education	July 22, 2014 – August 18, 2014
Shari Rouse (FMLA)	Classified	Administrative Assistant	Simley High School	September 10, 2014 – December 14, 2014
Melissa Cherney (FMLA)	Classified	Executive Assistant	District Office	December 4, 2014 – February 26, 2015
Sandra Hoff (Unpaid Medical Leave)	Classified	Laundry Assistant	Simley High School	August 6, 2014 – October 31, 2014
Druacy Yang (Unpaid Medical Leave)	Classified	Title I Paraprofessional	Hilltop Elementary School	September 4, 2014 – October 15, 2014
Kelly Goodnature (Revised FMLA)	Certified	Teacher	Salem Hills Elementary	May 27, 2014 – June 6, 2014; August 27, 28, September 4, 5, 9, 11, 12, 16, 18, 19, 23, 25, 26, 30, October 2, 3, 7, 9, 10, 14, 2014

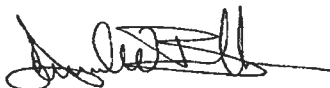
Justification: Conforms to procedures, contract and/or statute.

Board Policy Considerations: Policy 410 – Family and Medical Leave

Initiator: Julie Coffey, Director of Human Resources

Date: September 22, 2014

Superintendent's Approval: _____



Date: September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Katherine Ammentorp, 1.0 FTE Hilltop Elementary School 4th Grade Teacher, effective September 8, 2014.

Justification: Due to the transfer of Jean Herbst. The approval of employees must be made by the board.

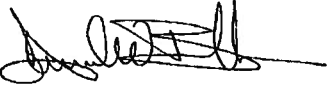
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$38,742.00 per Master Agreement Lane 3 and Step 1.

Estimated Contract Cost: \$38,742.00 plus benefits.

Budget Code: 01-175-203-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Brent Branson, 1.0 FTE Simley High School Special Education Teacher, effective September 2, 2014.

Justification: Due to the resignation of Emilie Hamilton. The approval of employees must be made by the board.

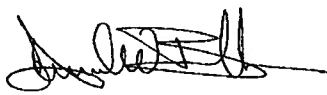
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$61,324.00 per Master Agreement Lane 4 and Step 12.

Estimated Contract Cost: \$61,324.00 plus benefits.

Budget Code: 01-326-407-749-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Quennel Cooper, Hilltop Elementary School Assistant Principal, effective August 18, 2014.

Justification: Due to the resignation of Bert Strassburg. The approval of employees must be made by the board.

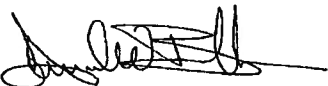
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 260 days per year.

Estimated Contract Cost: \$95,000.00 per year plus benefits.

Budget Code: 01-175-050-000-110-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Steven Errante, 0.5 FTE Salem Hills Elementary School Physical Education Teacher, effective September 2, 2014.

Justification: This is a new position due to enrollment. The approval of employees must be made by the board.

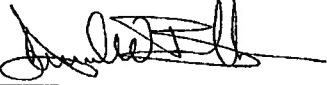
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$22,095.12 per Master Agreement Lane 7 and Step 2.

Estimated Contract Cost: \$22,095.12 plus benefits.

Budget Code: 01-178-240-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Margaret Evans, 0.8 FTE Pine Bend Elementary School Licensed Clinical Counselor, effective September 2, 2014.

Justification: This is a new position. The approval of employees must be made by the board.

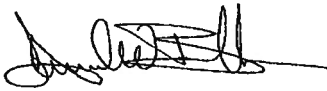
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 185 days per year.

Estimated Contract Cost: \$41,997.60 per year plus benefits.

Budget Code: 01-200-420-740-156-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Tyler Forsythe, 1.0 FTE Simley High School and Inver Grove Heights Middle School Vocal Music Teacher, effective September 2, 2014.

Justification: Due to the resignation of Mark Howarth. The approval of employees must be made by the board.

Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$39,342.94 per Master Agreement Lane 2 and Step 3.

Estimated Contract Cost: \$39,342.94 plus benefits.

Budget Code: 01-327-258-000-140-000/01-326-258-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of La Keisha Greenwood, 1.0 FTE Salem Hills Elementary School Kindergarten Teacher, effective September 2, 2014.

Justification: This is a new position due to enrollment. The approval of employees must be made by the board.

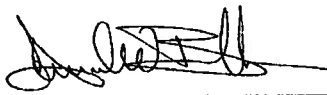
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$40,861.46 per Master Agreement Lane 2 and Step 4.

Estimated Contract Cost: \$40,861.46 plus benefits.

Budget Code: 01-178-203-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Christine Kroeze, 1.0 FTE Hilltop Elementary School Licensed School Social Worker, effective September 2, 2014.

Justification: This is a new position. The approval of employees must be made by the board.

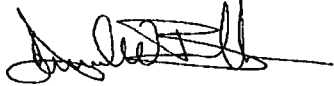
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$52,497.00 per Master Agreement Lane 5 and Step 6.

Estimated Contract Cost: \$52,497.00 plus benefits.

Budget Code: 01-200-420-740-377-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Denise Landman, 1.0 FTE Simley High School Special Education Teacher, effective September 2, 2014.

Justification: Due to the transfer of Deirdre Crawford. The approval of employees must be made by the board.

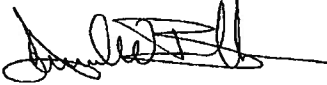
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$67,542.00 per Master Agreement Lane 5 and Step 12.

Estimated Contract Cost: \$67,542.00 plus benefits.

Budget Code: 01-326-408-751-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Stephanie Maybee, 1.0 FTE Salem Hills Elementary School Classroom Music Teacher, effective September 2, 2014.

Justification: Due to the non-renewal of a probationary employee. The approval of employees must be made by the board.


Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$41,535.00 per Master Agreement Lane 2 and Step 4.

Estimated Contract Cost: \$41,535.00 plus benefits.

Budget Code: 01-178-203-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Rachel Nyberg, 0.5 FTE Pine Bend Elementary School Classroom Music Teacher, effective September 2, 2014.

Justification: Due to the non-renewal of a probationary employee. The approval of employees must be made by the board.

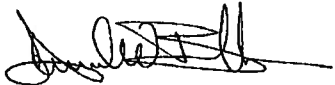
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$19,241.50 per Master Agreement Lane 2 and Step 2.

Estimated Contract Cost: \$19,241.50 plus benefits.

Budget Code: 01-177-258-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Shannon O'Brien Olson, 1.0 FTE Inver Grove Heights Middle School Long-Term Substitute Reading Teacher, effective September 2, 2014 through November 26, 2014.

Justification: Due to the FMLA leave of Kirsten Armbrust. The approval of employees must be made by the board.

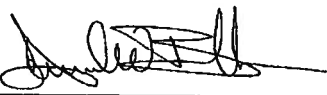
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$200.05 per day per Long-Term Substitute Agreement.

Estimated Contract Cost: \$200.05 per day plus benefits.

Budget Code: 01-300-211-000-142-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Colleen Parker, 1.0 FTE Simley High School Special Education Teacher, effective September 2, 2014.

Justification: Due to the resignation of April Safford. The approval of employees must be made by the board.

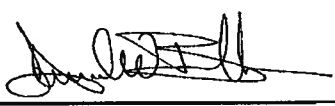
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$52,602.00 per Master Agreement Lane 4 and Step 8.

Estimated Contract Cost: \$52,602.00 plus benefits.

Budget Code: 01-326-407-749-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Meredith Peterson, Salem Hills Elementary School Behavior Specialist, effective September 2, 2014.

Justification: This is a new position. The approval of employees must be made by the board.


Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 185 days per year.

Estimated Contract Cost: \$57,600.00 per year plus benefits.

Budget Code: 01-178-203-000-144-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Tamera Porto, 1.0 FTE Hilltop Elementary School Special Education Teacher, effective September 2, 2014.

Justification: Due to the transfer of Sarah Zaiser. The approval of employees must be made by the board.

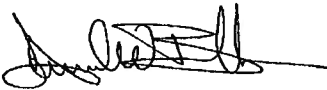
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$59,359.00 per Master Agreement Lane 5 and Step 9.

Estimated Contract Cost: \$59,359.00 plus benefits.

Budget Code: 01-175-407-749-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Susan Schaefer, 1.0 FTE Pine Bend Elementary School Long-Term Substitute 1st Grade Teacher, effective September 12, 2014 through October 24, 2014.

Justification: Due to the FMLA leave of Sandie Clifford. The approval of employees must be made by the board.

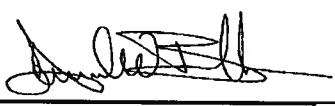
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$200.05 per day per Long-Term Substitute Agreement.

Estimated Contract Cost: \$200.05 per day plus benefits.

Budget Code: 01-300-211-000-142-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Susan Welle, 1.0 FTE Pine Bend Elementary School and Salem Hills Elementary School Long-Term Substitute Special Education Teacher, effective September 2, 2014 through November 26, 2014.

Justification: Due to the FMLA leave of Deirdre Crawford. The approval of employees must be made by the board.

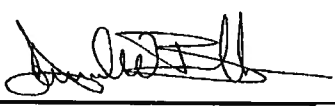
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$200.05 per day per Long-Term Substitute Agreement.

Estimated Contract Cost: \$200.05 per day plus benefits.

Budget Code: 01-300-211-000-142-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Amy Westland, 0.667 FTE Simley High School Social Studies Teacher, effective September 2, 2014.

Justification: Due to the family leave of Danielle Steinhoff. The approval of employees must be made by the board.

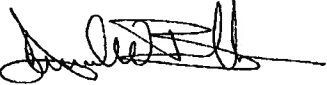
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$27,953.30 per Master Agreement Lane 4 and Step 2.

Estimated Contract Cost: \$27,953.30 plus benefits.

Budget Code: 01-326-270-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Kristina Wolfe, 1.0 FTE Salem Hills Elementary School Social Worker, effective September 8, 2014.

Justification: This is a new position. The approval of employees must be made by the board.

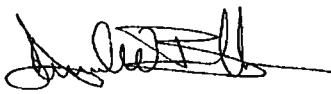
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$40,893.70 per Master Agreement Lane 5 and Step 1.

Estimated Contract Cost: \$40,893.70 plus benefits.

Budget Code: 01-200-420-740-377-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Tera Woltjer, 1.0 FTE Hilltop Elementary School 3rd Grade Teacher, effective September 2, 2014.

Justification: Due to the transfer of Kelly Goodnature. The approval of employees must be made by the board.

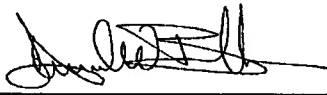
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: Salary of \$46,617.00 per Master Agreement Lane 5 and Step 3.

Estimated Contract Cost: \$46,617.00 plus benefits.

Budget Code: 01-175-203-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Victoria Boswell, Pine Bend Elementary School Lunchroom Monitor, effective September 8, 2014.

Justification: Due to the resignation of Kathy Glassing. The approval of employees must be made by the board.

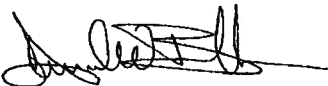
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 2 hours per day; 163.5 days per year.

Estimated Contract Cost: \$12.00 per hour.

Budget Code: 01-005-690-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Aubrey Boubelik, Early Learning Center
Preschool Teacher, effective September 2, 2014.

Justification: This is a new position due to enrollment. The approval of employees must be
made by the board.

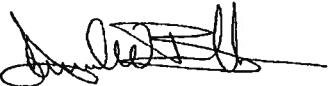
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy
427 – Employment and Supervision of Relatives.

Budget Considerations: 8 hours per week; 79 days per year.

Estimated Contract Cost: \$19.15 per hour plus benefits.

Budget Code: 04-500-550-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Jeffrey Carlson, Inver Grove Heights Middle School Special Education Paraprofessional, effective September 2, 2014.

Justification: Due to the resignation of Joan Clemens. The approval of employees must be made by the board.

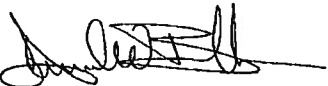
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 6.75 hours per day; 171.5 days per year.

Estimated Contract Cost: \$17.62 per hour plus benefits.

Budget Code: 01-327-408-751-161-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Jessica Clifton, Salem Hills Elementary School IMC Paraprofessional, effective September 2, 2014.

Justification: Due to the resignation of Jordan Roue. The approval of employees must be made by the board.

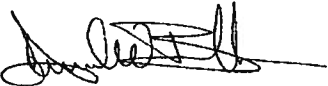
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 5.25 hours per day; 171.5 days per year.

Estimated Contract Cost: \$17.62 per hour plus benefits.

Budget Code: 01-178-620-000-141-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Stephanie Coonrod, Hilltop Elementary School Lunchroom Monitor, effective September 2, 2014.

Justification: Due to the transfer of Christopher Verdeja. The approval of employees must be made by the board.

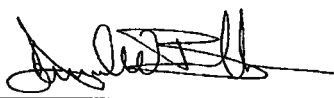
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 2 hours per day; 167.5 days per year.

Estimated Contract Cost: \$12.00 per hour.

Budget Code: 01-005-690-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Mike DeLeon, Inver Grove Heights Middle School Custodian, effective September 8, 2014.

Justification: Due to the transfer of Richard Mix. The approval of employees must be made by the board.

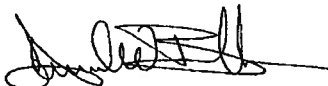
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 8 hours per day; 261 days per year.

Estimated Contract Cost: \$18.46 per hour (base rate).

Budget Code: 01-327-810-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Sarah Diaz, Hilltop Elementary School Lunchroom Monitor, effective September 2, 2014.

Justification: Due to the resignation of Terri Kennison. The approval of employees must be made by the board.

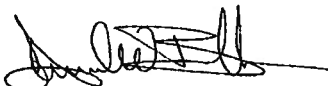
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 2 hours per day; 167.5 days per year.

Estimated Contract Cost: \$12.00 per hour.

Budget Code: 01-005-690-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Jonathon Erickson, Inver Grove Heights Middle School B-Shift Custodian, effective September 8, 2014.

Justification: Due to the termination of a probationary employee. The approval of employees must be made by the board.

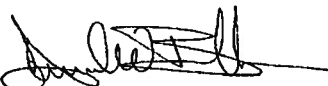
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 8 hours per day; 261 days per year.

Estimated Contract Cost: \$18.46 per hour (base rate).

Budget Code: 01-327-810-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Joan Healy, Early Learning Center Preschool Paraprofessional, effective September 2, 2014.

Justification: This is a new position due to enrollment. The approval of employees must be made by the board.

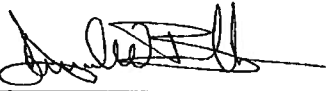
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 8 hours per week; 79 days per year.

Estimated Contract Cost: \$15.25 per hour plus benefits.

Budget Code: 04-500-550-000-175-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Melissa Hendrickson, Early Learning Center
Preschool Teacher, effective September 2, 2014.

Justification: This is a new position. The approval of employees must be made by the board.

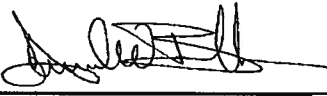
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy
427 – Employment and Supervision of Relatives.

Budget Considerations: 32 hours per week; 147 days per year.

Estimated Contract Cost: \$19.15 per hour plus benefits.

Budget Code: 04-500-550-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Angela Hinz, Inver Grove Heights Middle School Special Education Paraprofessional, effective September 2, 2014.

Justification: Due to the resignation of Deandre Jones. The approval of employees must be made by the board.

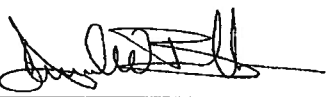
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 6.75 hours per day; 171.5 days per year.

Estimated Contract Cost: \$17.62 per hour plus benefits.

Budget Code: 01-327-408-751-161-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Nicole Koshenina, Hilltop Elementary School Lunchroom Monitor, effective September 2, 2014.

Justification: Due to the resignation of Blasa Rojas. The approval of employees must be made by the board.

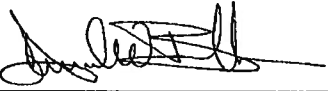
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 2 hours per day; 159.5 days per year.

Estimated Contract Cost: \$12.00 per hour.

Budget Code: 01-005-690-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Erin Miller, Salem Hills Elementary School
Preschool Teacher, effective September 2, 2014.

Justification: Due to the resignation of Catherine Bartholome. The approval of employees must
be made by the board.

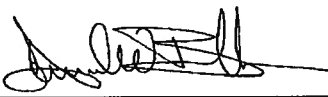
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy
427 – Employment and Supervision of Relatives.

Budget Considerations: 32 hours per week; 147 days per year.

Estimated Contract Cost: \$19.15 per hour plus benefits.

Budget Code: 04-500-550-000-140-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Richard Mix, Pine Bend Elementary School Head Custodian, effective September 8, 2014.

Justification: Due to the transfer of Mike DeLeon. The approval of employees must be made by the board.

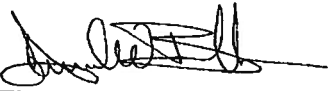
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 8 hours per day; 261 days per year.

Estimated Contract Cost: \$18.46 per hour (base rate).

Budget Code: 01-177-810-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Gordon Morrison, Salem Hills Elementary School Special Education Paraprofessional, effective September 2, 2014.

Justification: Due to the non-renewal of probationary employee. The approval of employees must be made by the board.

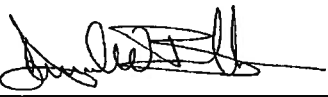
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 6.50 hours per day; 171.5 days per year.

Estimated Contract Cost: \$17.62 per hour plus benefits.

Budget Code: 01-178-411-750-161-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Cassie Ott, Salem Hills Elementary School Special Education Paraprofessional, effective September 2, 2014.

Justification: Due to the resignation of Antionette Conner. The approval of employees must be made by the board.

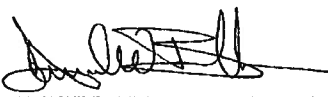
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 6.50 hours per day; 171.5 days per year.

Estimated Contract Cost: \$17.62 per hour plus benefits.

Budget Code: 01-178-411-750-161-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Joseph Ries, Hilltop Elementary School B-Shift Custodian, effective September 2, 2014.

Justification: Due to the termination of a probationary employee. The approval of employees must be made by the board.

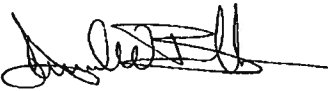
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 8 hours per day; 261 days per year.

Estimated Contract Cost: \$18.46 per hour (base rate).

Budget Code: 01-175-810-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Kaleb Saindon, Inver Grove Heights Middle School Special Education Paraprofessional, effective September 2, 2014.

Justification: Due to the resignation of Keeley Vollmer. The approval of employees must be made by the board.

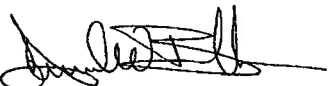
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 6.75 hours per day; 171.5 days per year.

Estimated Contract Cost: \$17.62 per hour plus benefits.

Budget Code: 01-327-408-751-161-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Lori Sticha, Salem Hills Elementary School Lunchroom Monitor, effective September 2, 2014.

Justification: Due to the resignation of Matthew Van Tassel. The approval of employees must be made by the board.

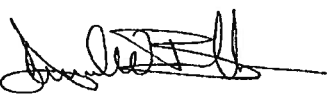
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 2 hours per day; 167.5 days per year.

Estimated Contract Cost: \$12.00 per hour.

Budget Code: 01-005-690-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Rachel Taylor, Hilltop Elementary School Lunchroom Monitor, effective September 2, 2014.

Justification: Due to the resignation of Anna Garcia. The approval of employees must be made by the board.

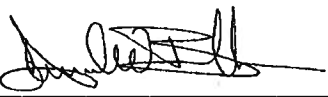
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 2 hours per day; 167.5 days per year.

Estimated Contract Cost: \$12.00 per hour.

Budget Code: 01-005-690-000-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Stacy Vanella, Pine Bend Elementary School Cook Helper, effective September 2, 2014.

Justification: Due to the resignation of Debra Lesch. The approval of employees must be made by the board.

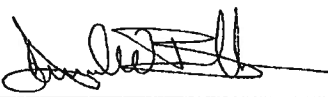
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 2.25 hours per day; 174 days per year.

Estimated Contract Cost: \$13.02 per hour.

Budget Code: 02-177-770-701-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Christopher Verdeja, Bus Driver, effective September 2, 2014.

Justification: Due to the retirement of Kathleen Menz. The approval of employees must be made by the board.

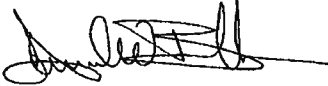
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 3 hours per day; 174 days per year.

Estimated Contract Cost: \$17.37 per hour.

Budget Code: 03-005-760-723-170-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of Druacy Yang, Hilltop Elementary School Title I Paraprofessional, effective September 2, 2014.

Justification: Due to the retirement of Adria Smentek. The approval of employees must be made by the board.

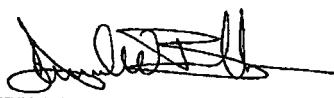
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations: 6.50 hours per day; 170 days per year.

Estimated Contract Cost: \$17.62 per hour plus benefits.

Budget Code: 01-178-411-750-161-000

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve Community Education 2014 Fall Youth Enrichment classes and instructors.

Justification: The approval of employees must be made by the board.


Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

ACCOUNT	CATEGORY	EMPLOYEE NAME	ACTIVITY	SALARY
04-500-586-000-185-045	THEATER	CASEY BEST, SHEILA	FALL/SPRING THEATRE DIRECTOR	\$6,622
04-500-586-000-185-045	THEATER	CASEY BEST, SHEILA	WINTER ONE ACT ADVISOR	\$2,097
04-500-586-000-185-045	THEATER	CASEY-BEST, SHEILA	SPRING THEATRE DIRECTOR/CHOREOGRAPHER	\$947
04-500-586-000-185-045	THEATER	DAVIS, JAMES	FALL/ONE ACT/MUSICAL DESIGNER	\$928
04-500-586-000-185-045	THEATER	DAVIS, JAMES	THEATRE TECH DIRECTOR	\$6500
04-500-586-000-185-000	KNOWLEDGE BOWL	SEVERSON, JOHN	KNOWLEDGE BOWL - CE	\$983.68
04-500-586-000-185-000	QUIZ BOWL	SEVERSON, JOHN	QUIZ BOWL - CE	\$462.16
04-500-585-000-185-000	DESTINATION IMAGINATION	MUELLER, AMY	DESTINATION IMAGINATION	\$464
04-500-586-000-185-000	DESTINATION IMAGINATION	MUELLER, AMY	DESTINATION IMAGINATION	\$464
04-500-586-000-185-000	FRIENDSHIP CLUB	KRAMER, LISSA	FRIENDSHIP CLUB	\$740.24

Initiator: Julie Coffey, Director of Human Resources

Date: September 22, 2014

Superintendent's Approval:



Date: September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To acknowledge the disclosure of employment and supervision of relatives for Jon Erickson/Jesse Vasquez, Jeff Carlson/Lynne Carlson, Jessica Clifton/Christine O'Brien, Jacob Solmonson/Debra Solmonson, Jodi Short/Will Short, and Taylor Short/Will Short.

Justification: The approval of employees must be made by the Board.

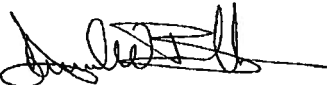
Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Consent

Purpose: To approve the appointment of extra-curricular coaches for the 2014-2015 school year.


Justification: Approval of employees must be made by the Board.

Board Policy Considerations: Policy 404 – Employment Background Checks and Policy 427 – Employment and Supervision of Relatives.

Name	Activity	Accounting Code	Salary
Tyler Forsythe	Music Choir Activity	01-326-291-000-185-015	\$1,969.00
Tyler Forsythe	Music Pops Choir	01-326-291-000-185-015	\$956.00
Rufino Ochoada	Music Instrumental Head	01-326-291-000-185-020	\$2,126.52
Rufino Ochoada	Simley Jazz Band	01-326-291-000-185-020	\$2,327.40
Rufino Ochoada	Marching Band	01-326-291-000-185-021	\$5,166.72
Rufino Ochoada	Music Instrumental Contest	01-326-291-000-185-020	\$1,032.48
Alicia Richter	Colorguard	01-326-291-000-185-021	\$1,074.00
Rebecca Ney	Simley Student Council	01-326-291-000-185-040	\$2,307.00
Christopher Mensen	Asst Football	01-326-294-000-185-125	\$4,222.00
Jamie Golden	Head Boys Tennis	01-326-294-000-185-160	\$4,053.00
Mark Kaschke	Head Boys Golf	01-326-294-000-185-183	\$4,053.00
Lisa Murphy	Co-Girls Diving Coach	01-326-296-000-185-140	\$1,407.00
William Anzion	Asst Girls Swim & Dive	01-326-296-000-185-140	\$4,222.00
Nicholas Rose	Head Girls Soccer	01-326-296-000-185-150	\$4,784.00
Taylor Short	Co-JV Girls Tennis	01-326-296-000-185-160	\$1,519.50
Benjamin Bushaw	Co-JV Girls Tennis	01-326-296-000-185-160	\$1,610.67
Jamie Golden	Head Girls Tennis	01-326-296-000-185-160	\$4,053.00
Mark Kaschke	Head Volleyball	01-326-296-000-185-170	\$4,784.00
Amanda Hemmingsen-Jaeger	Fall Dance Team	01-326-296-000-185-180	\$1,267.00
Jerry Slater	9th Football	01-326-294-000-185-125	\$2,000.00
Brandon Jonker	Asst Football	01-326-294-000-185-125	\$2,500.00
Cullen Berg	Asst Football	01-326-294-000-185-125	\$2,500.00
Richard Spehn	9th Football	01-326-294-000-185-125	\$2,000.00
Patrick Schneider	8th Football	01-327-294-000-185-125	\$1,930.00
Andrew Ewing	9th Football	01-326-294-000-185-125	\$1,500.00
Rufino Ochoada	MS Jazz Band	01-327-291-000-185-020	\$2,126.52
Steven Rivera	8th Football	01-327-294-000-185-125	\$1,913.00
Matthew Chappius	7th Football	01-327-294-000-185-125	\$1,913.00
Patrick Gilbertson	7th Football	01-327-294-000-185-125	\$2,027.78
Donald Smith	MS Boys Soccer	01-327-294-000-185-150	\$1,913.00
Amy Kaschke	MS Girls Swim & Dive	01-327-296-000-185-140	\$1,913.00

Carly Schaber	MS Girls Soccer	01-327-296-000-185-150	\$1,913.00
Kim Hoang	MS Girls Soccer	01-327-296-000-185-150	\$1,913.00
Kelly Barnes	7th Grade Volleyball	01-327-296-000-185-170	\$1,689.00

Initiator: Will Short, Activities Director **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Business

Purpose: To accept the following gifts and donations to Inver Grove Heights Community Schools:

1. Donation totaling \$20.00 to Inver Grove Heights Middle School from Jennifer and Robbie Seaton to be used for classroom supplies.
2. Donation totaling \$2,328.22 to Simley High School from Midwest Vending for the 2014 2nd quarter commission.
3. Donation totaling \$2.96 to Simley High School from Papa Johns.
4. Donation totaling \$3,389.80 to Simley High School from Target's Take Charge of Education Program.
5. Donation totaling \$106.15 to Inver Grove Heights Middle School from the Wells Fargo Community Support Campaign on behalf of Sharon Johnson and Jamie Merrell.
6. Donation totaling \$106.15 to Inver Grove Heights Middle School from the Wells Fargo Educational Matching Gift Program on behalf of Sharon Johnson and Jamie Merrell.
7. Donation totaling \$35.76 to Inver Grove Heights Middle School from Midwest vending for the 2014 2nd quarter commission.
8. Donation totaling \$1,538.06 to Inver Grove Heights Middle School from Target's Take Charge of Education Program.
9. Donation totaling \$155.38 to Hilltop Elementary School from the Wells Fargo Community Support Campaign on behalf of Kathleen Watts and Nichole Kappel.
10. Donation totaling \$136.00 to Hilltop Elementary School from the Benevity Community Impact Fund.
11. Donation of five backpacks filled with school supplies to Pine Bend Elementary School from Crossroads Church.
12. Donation of two boxes of school supplies/backpacks from Elizabeth and David Ziebarth on behalf of Thrivent Financial.

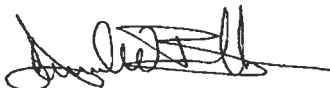
Justification:

Board Policy Considerations: Policy 706 – Acceptance of Gifts.

Initiator: Cindy Nordstrom, Board Chair

Date: September 22, 2014

Superintendent's Approval: _____



Date: September 22, 2014

Documents Attached: None.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Business

Purpose: To award the bid for the 2015 Simley High School additions and alterations including alternate #2, #3, and #4 to Sheehy Construction, (lowest bidder due to the withdrawal of the bid from CM Construction) in the amount of \$12,450,300.00.

Justification: This project has been recommended by the Facility Committee.

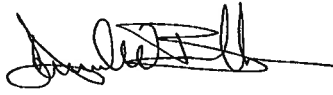
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Brady Hoffman, Director of Business Services **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: Copy of submitted bids.

2015 Additions and Alteration
to IGH Simley High School
Comm. 2032
COMPLETE CONSTRUCTION

Architects Rego + Youngquist
7601 Wayzata Boulevard, Suite 200
St. Louis Park, MN 55426

BID DATE: 9/12/14
BID TIME: 2:00 pm
PLACE: District Office

	CONTRACTOR	BID BD.	BASE BID	Alt #1 Cahill Court Addition	Alt #2 Concession Building	Alt #3 Entry Slab Heating	Alt #4 Rooftop Unit Mfr. Subs.	Alt #5 Alt Auditorium Seats Mfr.	UP #1 Add'l Steel	UP #2 Add'l Concrete	UP #3 Rock Removal	UP #4 Add'l Sand Fill	Add. Ack. (Total 3)	COMM DATE	COMPL DATE
1	Black & Dew North St. Paul, MN	x	\$12,474,000.00	\$558,000.00	\$1,120,000.00	\$70,000.00	\$74,000.00	-\$37,000.00	\$2,000.00	\$350.00	\$40.00	\$16.00	x	After permit and Contract	8/15/2015
2	CM Construction Burnsville, MN	x	\$10,086,100.00	\$648,000.00	\$941,000.00	\$178,850.00	\$0.00	\$0.00	\$2,885.00	\$582.00	\$30.00	\$14.00	x	Per Spec	10/31/2015
3	Donlar Construction Shoreview, MN	x	\$11,259,000.00	\$640,000.00	\$1,010,000.00	\$161,000.00	\$75,000.00	-\$40,000.00	\$4,200.00	\$400.00	\$100.00	\$17.00	x	10/10/2014	8/15/2015
4	Ebert Construction Cororan, MN	x	\$12,532,600.00	\$790,000.00	\$1,072,800.00	\$88,000.00	No Bid	-\$10,000.00	\$3,000.00	\$150.00	\$250.00	\$40.00	x		
5	Jorgenson Construction Coon Rapids, MN	x	\$11,695,000.00	\$572,000.00	\$1,035,000.00	\$62,000.00	\$77,000.00	-\$2,000.00			\$94.00	\$15.95	x	October 2014	8/15/2015
6	Knutson Construction Minneapolis, MN	x	\$11,600,000.00	\$580,000.00	\$920,000.00	\$75,000.00	\$100,000.00	-\$30,000.00	\$2,500.00	\$300.00	\$200.00	\$30.00	x	10/1/2014	8/15/2015
7	Morcon General Cont. Golden Valley, MN	x	\$11,701,900.00	\$605,200.00	\$994,000.00	\$95,000.00	No Bid	-\$35,000.00	\$3,100.00	400	100	\$35.00	x	9/22/2014	8/15/2015
8	Shaw Lundquist St. Paul, MN	x	\$12,000,000.00	\$560,000.00	\$874,000.00	\$65,000.00		-\$37,000.00	\$2,100.00	\$204.00	\$55.00	\$18.00	x	Notice to Proceed	8/15/2015
9	Sheehy Construction St. Paul, MN	x	\$11,348,300.00	\$599,000.00	\$947,000.00	\$75,000.00	\$80,000.00	-\$37,700.00	\$1,800.00	\$300.00	\$150.00	\$50.00	x	10/6/2014	8/1/2015



September 17, 2014

Board of Education
Inver Grove Heights Public Schools
2990 80th Street East
Inver Grove Heights, MN 55076

Re: 2015 Additions and Alterations to Inver Grove Heights Simley High School
Comm. 2032

Board Members:

Attached are the bid results for the 2015 Additions and Alterations to Inver Grove Heights Simley High School. We recommend that District 199 accepts the Base Bid and Alternates #2, #3, and #4 as was discussed and recommended by the Facilities Committee and enters into a contract with Sheehy Construction for Complete Construction as follows:

Base Bid	\$11,348,300.00
Alternate #2 (Concession Building)	\$ 947,000.00
Alternate #3 (Entry Slab Heating)	\$ 75,000.00
<u>Alternate #4 (Rooftop Unit Manufacturer Substitution)</u>	<u>\$ 80,000.00</u>
Total Proposed Contract Amount	\$12,450,300.00

Also attached is Sheehy's sub-contractor and supplier list for the project. The list is acceptable to ARY and our consultants. Sheehy will provide the names of the subcontractors for the Miscellaneous Specialties work very soon. We also recommend acceptance of this submittal.

On a related issue we recommend the acceptance of CM Construction's bid withdrawal per their attached letter. We will return their Bid Bond as requested.

Sincerely,


Robert Rego
Senior Partner

PY:jar
Enclosure

Cc: Superintendent Dave Bernhardson- ISD 199
Paul Youngquist - Architects Rego + Youngquist, inc.
Jay Cameron - Architects Rego + Youngquist, inc.



12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183 • www.cmconstructionco.com

September 11, 2014

Bob Rego
Architects Rego & Youngquist
7601 Wayzata Boulevard
St. Louis Park, MN 55426

Re: 2015 Additions and Alterations to
Inver Grove Heights Simley High School

Dear Mr. Rego,

Upon review of our proposal submitted on 9/11/14 on the above referenced project, CM construction Company requests to have its proposal withdrawn and bid bond returned.

The withdraw is necessitated due to the fact that our bid tab was incomplete and that no costs were included for section 034533 Architectural Precast, as indicated in our attached bid spread sheet. The dollar amount was accidental deleted while making changes to the concrete/masonry costs and was not detected until after the bid was turned in.

We regret the inconvenience this has caused for the Inver Grove Heights Public School Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Sandnas", with a long horizontal flourish extending to the right.

Jeff Sandnas
CM Construction Company, Inc.
Project Manager

Addendum Alterations to Simsbury High School					ALT #1	ALT #2	ALT #3	ALT #4	ALT #5
Due Thursday September 11, 2014					Carpet	Compartments	Entry	RTU	Auditorium
Addendum 2					Room	Building	Sub	Substitution	Seating
SECTION	DESCRIPTION	MTL	LABOR	SUB	TOTAL				
ALLOWANCES									
	PLAQUE	2000			2,000				
	*EY BOX	200			200				
	CONSTRUCTION *EAT	3000			13,000				
	TERRAZZO LOGO	7000			7,000				
	*EY MEETINGS	1200			1,200				
01000	GENERAL CONDITIONS	55,330	124,575	31,300	211,205				
31 00 00	EXCAVATION			552,500	552,500				
	Medical Plans								
31 73 25	DRAINAGE AGGREGATE				0				
31 73 00	EROSION CONTROL			in 31 00 0	0				
32 12 00	ASPHALT PAVING		167,995		167,995				
32 13 13	CONCRETE PAVING		140,407		140,407				
32 17 23	PAYMENT MARKINGS		in 32 12 00						
32 31 13	CHAIN LINK FENCING		3,785		3,785				
32 32 23	RETAINING WALL								
32 36 00	TRAFFIC & PARKING CONTROL		3,905		3,905				
32 92 23	SOD		46,485		46,485				
32 93 00	TREES & PLANTINGS		24,730		24,730				
33 30 00	UNDERGROUND UTILITIES		192,800		192,800				
33 46 13	FOUNDATION DRAINAGE		in 31 00 00						
02 41 00	SITE DEMOLITION		in 31 00 00						
02 41 16	DEMOLITION	71,700	50,400		122,100				
03 30 00	CONCRETE			1,742,000	1,742,000				
03 41 13	STRUCTURAL PRE-CAST				0				
03 45 33	ARCHITECTURAL PRE-CAST				0				
04 20 00	MASONRY								
04 72 00	CAST STONE		in 03 30 00						
05 10 00	STRUCTURAL STEEL	604,600	304,900		909,500				
05 20 00	STEEL JOIST		in 05 10 00						
05 30 00	STEEL DECKING		in 05 10 00						
05 40 00	COLD FORMED FRAMING		in 05 26 00						
05 50 00	METAL FABRICATION		in 05 10 00						
	Spiral Stair Cases	23,412	in 05 10 00		23,412				
06 20 00	ROUGH CARPENTRY	15,000	13,000		28,000				
07 13 00	MEMBRANE WATERPROOFING			6,164	6,164				
07 21 00	INSULATION	7,500	2,080		9,580				
07 42 43	METAL WALL PANELS			28,860	28,860				
07 53 00	EPDM ROOFING			32,616	32,616				
	Smoke Vents	44,530	1,300		45,830				
07 60 00	SHEET METAL FLASHING		in 07 53 00						
07 95 00	CAULKING			74,000	74,000				
08 11 00	WHD DOORS & FRAMES	109,184	17,880		127,064				
08 14 00	WOOD DOORS	in 08 11 00	in 08 11 00						
08 33 10	COILING DOORS & GRILLES			48,996	48,996				
08 34 73	SOUND CONTROL DOORS		18,632	in 08 11 00	18,632				
08 40 00	ALUMINUM STOREFRONTS			416,222	416,222				
08 63 00	SECTIONAL OHV DOORS			3,315	3,315				
08 70 00	HARDWARE	in 08 11 00	in 08 11 00						
08 80 00	GLAZING			in 08 40 00					
09 26 00	VENEER PLASTER			224,250	224,250				
09 29 00	GYP BOARD			in 09 26 00					
09 35 00	TILE			34,290	34,290				
09 64 66	WOOD FLOORING			72,109	72,109				
09 65 00	RESILIENT FLOORING			58,365	58,365				
09 66 13	TERRAZZO			182,000	182,000				
09 66 23	EPOXY TERRAZZO			in 09 66 13					
09 66 28	PRECAST TERRAZZO			in 09 66 13					
09 68 00	CARPET			in 09 66 00					
09 80 00	ACOUSTICAL TREATMENTS			278,000	278,000				
09 80 25	CURVED CEILINGS			in 09 80 00					
09 91 00	PAINING			76,225	76,225				
09 91 16	ELECTROSTATIC COATINGS			in 09 91 00					
09 96 43	FIRE RESISTIVE COATINGS			66,656	66,656				
09 97 00	SPECIAL COATINGS			in 09 91 00					
10 01 00	MISC SPECIALTIES								
	Total Partitions	5,235	2,080		7,315				
	Protection Screen	5,645	390		6,035				
	Entrance Mats	2,784	260		3,044				
	Expansion Joints	6,652	1,040		7,692				
	Splash Block Grating								
	Coat Racks	1,250	520		1,770				
	Signs			14,135	14,135				
	Access Panels	600	390		990				
10 11 00	TACK BOARDS	1,061	325		1,386				
10 22 13	WIRE MESH PARTITIONS			18,044	18,044				
10 28 00	TOILET ACCESSORIES	2,275	1,950		4,225				
10 44 00	FIRE EXTINGUISHERS	92	65		157				
11 42 00	FOOD SERVICE EQUIPMENT								
11 61 00	THEATRICAL EQUIPMENT			408,764	408,764				
11 61 13	ORCHESTRA ENCLOSURE			in 11 61 00					
11 61 19	PIT FILLER SYSTEM			in 11 61 00					
12 35 50	EDUCATIONAL EQUIPMENT			39,980	39,980				
12 61 00	AUDITORIUM SEATING			150,500	150,500				
13 21 48	SOUND PROOF ROOMS			114,010	114,010				
14 40 00	PLATFORM LIFTS			32,945	32,945				
MECHANICAL									
DIV 23	HVAC			767,000	767,000				
DIV 22	PLUMBING/PIPE			608,700	608,700				
	CONTROLS								
DIV 21	SPRINKLER			92,742	92,742				
DIV 26	ELECTRICAL			1,468,000	1,468,000				
DIV 27	COMMUNICATIONS			in Div 26					
DIV 28	SAFETY & SECURITY			in Div 26					
SUBTOTAL					9,679,342	614,166	893,365	169,882	0
PERMIT					0	0	0	0	0
ABILITY INSURANCE					0.0015	14,510	921	1,340	255
BONDS					0.01	96,733	6,142	8,934	1,699
P & CH					0.03	5293,538	324,848	536,146	56,873
BUILDERS RISK					0.005	9,74	512	752	143
TOTAL BID					\$10,086,096	\$646,595	\$940,517	\$178,832	\$0
Allowances					823,400	1648,002	3347,503	1179,800	92
Division 1-16 cost					\$10,082,696				
Base bid					\$10,086,096				
TOTAL Bid					\$11,823,848				
Unit Prices									
Unit Price #1 - Additional steel									
Unit Price #2 - Additional Concrete									
Unit Price #3 - Rock Removal									
Unit Price #4 - Sand Fill									



SUBCONTRACTORS & MATERIAL SUPPLIERS

2015 Additions & Alterations to IGH Simley High School

Job No. 14-633

09/15/14

Project:	2015 Additions & Alterations to IGH Simley High School 2920 80th Street East Inver Grove Heights, MN 55076	Dave Bombardo Project Supt. 612-919-7734 dave.bombardo@sheehyconstruction.com
Owner:	Independent School District 199 2990 80th Street East Inver Grove Heights, MN 55076	Kevin McNamara 651-306-7829 Fax 651-306-7295 Mobile 651-755-1043
Project Architect:	Architects Rego & Youngquist 7601 Wayzata Blvd, Suite 200 St. Louis Park, MN 55426	Ahmed AbuAyed 952-544-8941 Fax 952-544-0585 Mobile 612-867-8934
Structural Engineer:	Innovative Structural Solutions 5279 Kyler Avenue NE Albertville, MN 55301	Craig Blahut 763-425-9960 Fax 763-425-9958 cblahut@isseng.com
Mechanical Engineer:	Hallberg Engineering, Inc. 1750 Commerce Court White Bear Lake, MN 55110	Brian Gibson 651-748-4375 Fax 651-748-9370 bgibson@hallbergenengineering.com
Electrical Engineer:	Hallberg Engineering, Inc. 1750 Commerce Court White Bear Lake, MN 55110	Joe Vomela 651-748-1100 Fax 651-748-9370 jvomela@hallbergenengineering.com
General Contractor:	Sheehy Construction Company 360 W. Larpenteur Avenue St. Paul, MN 55113	Andy Biggs Direct 651-328-8347 Fax 651-488-4992 Mobile 651-775-1970 andy.biggs@sheehyconstruction.com

SUBCONTRACTORS & MATERIAL SUPPLIERS
2015 Additions & Alterations to IGH Simley High School
Job No. 14-633
09/15/14
PAGE 2

SECTION / DESCRIPTION		COMPANY		TELEPHONE / CONTACT
02 41 00	Demolition		Sheehy Construction Company	612-919-7734
03 10 00	Conc Formwork		360 W. Larpenteur Avenue	Dave Bombardo
03 30 00	CIP Conc		St. Paul, MN 55113	
06 20 00	Rough Carpentry			dave.bombardo@sheehyconstruction.com
08 34 73	Sound Control Door Assemblies	L		
03 45 33	Precast Wall Panels, Columns and Beams		Hanson Structural Precast 9060 Zachary Lane, Suite 101 Maple Grove, MN 55369	763-425-5555 Steve Olson
04 20 00	Unit Masonry		B&D Masonry	651-489-8001
04 72 00	Cast Stone		255 Como Avenue St. Paul, MN 55103	Steve Hagen shagen@bdmasonry.net
05 10 00	Structural Metal	M	Thurnbeck Steel Fabrication, Inc.	651-464-4665
05 20 00	Open Web Joist		23790 Goodview Circle N.	Steve Quast
05 30 00	Metal Decking		Forest Lake, MN 55025	steveq.thurnbecksteel@gmail.com
05 50 00	Miscellaneous Metal	L	KMH Erectors 5295 U.S. 12 Maple Plain, MN 55359	763-479-2022 Dean Bakken
07 13 00	Membrane Waterproofing		Kremer Davis 132 Osborne Road Fridley, MN 55432	763-788-5835 Mike Bayer mbayer@kremerdavis.com
07 42 43	Composite Metal Building Panels		Specialty Systems 11901 Riverwood Drive Burnsville, MN 55337	952-894-5111 Marshall Johnson marshall@specialtysystemsinc.com
07 53 00	EPDM Membrane Roofing		Lake Area Roofing & Construction	763-786-5187
07 60 00	Sheet Metal		9140 Davenport Street NE Blaine, MN 55449	Gene Hollister
07 90 00	Caulking & Sealants		Dziedzic Caulking 3928 168th Avenue NW Andover, MN 55304-1837	763-712-0333 Danielle Dziedzic dziedziccaulking@msn.com
08 11 00	Hollow Metal Doors & Frames	M	Kendell Doors & Hardware	651-905-0144
08 14 00	Wood Doors	M	1703 N. Riverfront Drive	Troy Buss
08 70 00	Finish Hdwe & Weatherstripping	M	Mankato, MN 56001	
	Automatic Door Operators		Roy C., Inc 11010 Lamont Ave. NE Hanover, MN 55341	763-497-5455 Tom Gleason tomg@roycinc.com

SUBCONTRACTORS & MATERIAL SUPPLIERS
2015 Additions & Alterations to IGH Simley High School
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09/15/14
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SECTION / DESCRIPTION		COMPANY	TELEPHONE / CONTACT
08 33 10	Coiling Doors and Grilles	Crawford Door Sales	651-455-1221
08 63 00	Overhead Doors	1641 Oakdale Avenue W. St. Paul, MN 55118	Greg Edwards
08 40 00	Aluminum Curtain Wall and Entrance	S&J Glass, Inc.	763-286-0886
08 51 00	Aluminum Windows	8565 Cottonwood Street NW	Gerald Domino
08 80 00	Glass & Glazing	Coon Rapids, MN 55433	
05 40 00	Light Gauge Framing	Pinnacle Wall Systems	651-653-3303
09 26 00	Veneer Plaster	1817 Buerkle Road	Dan Stender
09 29 00	Gypsum Drywall	White Bear Lake, MN 55110	Cell 651-334-2624 dstender@pinnaclewall.com
09 30 00	Ceramic Tile	Advanced Terrazzo & Tile	763-780-5590
09 66 13	Sand Cushion Terrazzo	P.O. Box 48537	Al Fanucci
09 66 23	Epoxy Terrazzo	Minneapolis, MN 55448	
09 66 26	Precast Terrazzo		
09 64 66	Wood Flooring	Anderson Ladd 450 Industrial Blvd Minneapolis, MN 55413	612-331-8816 Craig Hauser chauser@andersonladd.com
09 65 00	Resilient Flooring	Commercial Flooring Services	651-681-8100
09 68 00	Carpets	940 Apollo Road Eagan, MN 55121	Rick Battis
09 80 00	Acoustical Treatment	Twin City Acoustics	763-535-6697
09 80 26	Curved Ceiling Assemblies	2655 Chesire Lane North Plymouth, MN 55447	Greg Senarighi gregs@tcacoustics.com
09 91 00	Painting	Superior Painting & Decorating	763-786-8787
09 91 16	Electrostatic Coatings	3543 88th Avenue NE	Bob Wymore
09 96 43	Fire Resistive Coatings	Circle Pines, MN 55014	robert@superior-ptg.com
09 97 00	Special Coatings and Toppings	Concrete Specialties Midwest 29676 Foliage Avenue Northfield, MN 55057	612-804-5264 Skip Ruppe
10 01 00	Miscellaneous Specialties	TBD	
11 40 00	Food Service Equipment	TriMark 1203 33rd Street South St. Cloud, MN 56301	320-257-8853 Jeff Vreeland
11 61 00	Theatrical and Stage Equipment	Secoa	612-963-5266
11 61 13	Orchestra Enclosure	8650 109th Avenue North	Paul Bergstrom
11 61 19	Pit Filler System	Champlin, MN 55316	

SUBCONTRACTORS & MATERIAL SUPPLIERS
2015 Additions & Alterations to IGH Simley High School
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SECTION / DESCRIPTION		COMPANY	TELEPHONE / CONTACT
123550	Educational Equipment	LSI Corporation 2100 Xenium Lane Minneapolis, MN 55441	763-383-7750 Tom Tehle ttehle@lsi-casework.com
12 61 00	Auditorium Seating	Haldeman-Homme 450 Industrial Blvd Minneapolis, MN 55413	612-362-2152 LeRoy Biteler
08 34 73	Sound Control Door Assemblies	M Wenger	800-326-6373 ext 376
13 21 48	Sound Isolation Practice Room	L&M 555 Park Drive Owatonna, MN 55060	Kris Orlowski kris.orkowski@wengercorp.com
14 40 00	Platform Wheelchair Lifts	Arrow Lift 1550 91st Avenue NE, #202 Blaine, MN 55449	763-786-2780 Brian Lieffers brian.lieffers@Arrow-Lift.com
21 00 00	Fire Suppression	Midwest Fire Protection 324 Harding Street NE Minneapolis, MN 55413	612-331-1411 Jim Kuempel
	Plumbing & Piping	Wenzel Plumbing 1959 Shawnee Road, Suite 130 Eagan, MN 55122	651-452-1565 Ben Berger
	HVAC	SCR 604 Lincoln Avenue NE St. Cloud, MN 56304	320-258-5146 Jesse Widmer jesse.widmer@scr-mn.com
	Temperature Controls	Johnson Controls 2605 Fernbrook Lane Plymouth, MN 55447	763-516-3908 Shawn Klein
26 00 00	Electrical	Total Construction & Equipment	651-451-1384
27 00 00	Technology	10195 Inver Grove Trail	Fax 651-451-1457
28 00 00	Fire Alarm	Inver Grove Heights, MN 55076	Bill Krech Mobile 651-775-5227 bill@total-const.com
02 41 00	Site Demolition and Removals	Cobalt Contracting	651-666-3044
31 00 00	Earthwork	475 Cleveland Avenue N. #305	Scott Carroll
31 23 25	Drainage Aggregate	St. Paul, MN 55104	
31 23 33	Trenching, Backfilling & Compacting		
31 25 00	Erosion Control		
33 46 13	Foundation Drainage		
32 12 00	Asphaltic Concrete Pavement	Bituminous Roadways	651-287-6059
32 17 23	Pavement Marking	1520 Commerce Drive Mendota Height, MN 55120	John Anderson andersonj@bitroads.com

SUBCONTRACTORS & MATERIAL SUPPLIERS
2015 Additions & Alterations to IGH Simley High School
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SECTION / DESCRIPTION		COMPANY	TELEPHONE / CONTACT
32 13 13	Exterior Pavement	Curb Masters, Inc. 496 Farwell Avenue South St. Paul, MN 55076	651-686-7001 Ryan Lake laker@bitroads.com
32 31 13	Chain Link Fence	Winkel Enterprises 1351 Neal Avenue South Afton, MN 55001	651-248-0525 Bud Winkel winkelenterprise@gmail.com
32 92 23	Sodding	Margolis Company	651-488-7258
32 93 00	Trees & Plants	295 W. Larpenteur Ave Roseville, MN 55113	Jerry Romero jromero@margolisco.com Mobile 612-554-0301
02 01 10	Existing Utilities	Nova Frost	651-480-8575
33 30 00	Sanitary Sewer	7264 Dickman Trail	Steve Frost
33 40 00	Storm Sewer System	Inver Grove Heights, MN 55076	Mobile (612) 919-7176 steve.novafrost@hotmail.com

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Personnel

Purpose: To approve the revised 2013-2015 Paraprofessional Contract.

Justification: This was reviewed and approved by the Personnel Committee.

Board Policy Considerations: Policy 201 – Legal Status of the School Board.

Budget Considerations: \$0.05 increase in longevity pay.

<u>2011-2013</u>	<u>2013-2015</u>	
\$0.40	\$0.45	10 years or more of service
\$0.45	\$0.50	15 years or more of service

Estimated Contract Cost:

Budget Code:

Initiator: Brady Hoffman, Director of Business Services

Date: September 22, 2014

Superintendent's Approval: 

Date: September 22, 2014

Documents Attached:

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Personnel

Purpose: To approve the Addendums to the Contracts of the Transportation Coordinator, Director of Technology, Director of Buildings and Grounds, and Director of Food Service.

Justification: This was reviewed and approved by the Personnel Committee.

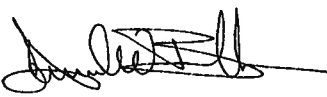
Board Policy Considerations: Policy 201 – Legal Status of the School Board.

Budget Considerations: See Attached Addendum.

Estimated Contract Cost:

Budget Code:

Initiator: Julie Coffey, Director of Human Resources **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: Copies of Addendums.

BOARD AGENDA ITEM FORM
Inver Grove Heights Community Schools

Meeting of: September 22, 2014

This agenda item is for: Personnel

Purpose: To approve the Director of Food Service Contract effective July 1, 2014.

Justification: This was reviewed and approved by the Personnel Committee.

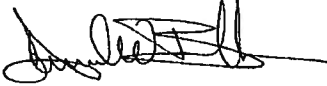
Board Policy Considerations:

Budget Considerations:

Estimated Contract Cost:

Budget Code:

Initiator: Dave Bernhardson, Superintendent **Date:** September 22, 2014

Superintendent's Approval:  **Date:** September 22, 2014

Documents Attached: Copy of Contract.